

Guidelines on Application for Amateur Station Licence and Authority to Operate for Mainland Amateur Radio Operators during their Stay or Visit in the Hong Kong Special Administrative Region

1. General Provisions

- 1.1 These guidelines aim at explaining to Mainland amateur radio operators the amateur radio services in the Hong Kong Special Administrative Region (HKSAR) as well as the procedures for application for Hong Kong Amateur Station Licence (ASL) and Authority to Operate (ATO). These guidelines are issued pursuant to Section 6(D)(2)(a) of the Telecommunications Ordinance (Cap. 106).
- 1.2 The possession and use of radio equipment in Hong Kong is subject to the provisions of the Telecommunications Ordinance (Chapter 106). Amateur radio operators must be holders of the ASL issued by the Communications Authority (CA) in order to possess and operate amateur stations. For the purpose of operating licensed amateur radio equipment without possessing any amateur radio equipment, an amateur radio operator may apply to CA for an ATO without the need to hold an ASL.
- 1.3 CA recognises the amateur station licence (MASL) issued by the Ministry of Industry and Information Technology (MIIT) of the People's Republic of China and the Amateur Radio Operation Licence (AROL) issued by the Chinese Radio Amateurs Club, appointed by the MIIT. Mainland radio amateurs holding both the above mentioned MASL and AROL may apply to CA for the issue of ASL and/or ATO.
- 1.4 Short-stay Mainland radio amateurs, if granted an ASL or ATO, shall add "VR2/" in front of their Mainland call signs as their call signs in Hong Kong. Those who have stayed in Hong Kong for more than one year and hold relevant proof of employment or residence (e.g. Hong Kong Identity Card) may apply to CA for the issue of a local call sign under the VR2 series.

2. Hong Kong Amateur Station Licence

- 2.1 Holders of Category B or Category C MASL and AROL may apply for ASL

and/or ATO with operation privileges as specified in Annex 1.

- 2.2 Holders of Category A MASL and AROL may apply for ASL and/or ATO but their operations are confined to the frequency bands 50.00 - 51.50 MHz, 52.025 - 52.11 MHz, 144.0 - 146.0 MHz, 430.0 - 431.0 MHz and 435.0 - 439.8 MHz as specified in Annex 1.

3. Application Procedures

- 3.1 Applicants should submit the completed application form (which is given in Annex 2 and may be downloaded from the web site of CA at <https://www.coms-auth.hk>) and submit it together with the following documents to the Office of the Communications Authority (OFCA) -

- a. copies of the Resident Identity Card, Exit-Entry Permit for Travelling to and from Hong Kong and Macao (or other travel documents) and, if applicable, proof of employment or residence (e.g. Hong Kong Identity Card); and
- b. copies of the valid MASL issued by the MIIT and AROL issued by the Chinese Radio Amateurs Club, appointed by the MIIT.

4. Period of Validity and Fees

- 4.1 An ASL shall be valid for one year. A fee of \$150 shall be payable on the issue or renewal of the licence. An ATO shall be valid for five years. A fee of \$160 shall be payable on the issue or renewal of the ATO.

5. Importing Amateur Radio Equipment

- 5.1 Pursuant to section 9 of the Telecommunications Ordinance, any person who wishes to import any radio transmitting equipment into Hong Kong needs to obtain an import permit from CA unless he is the holder of a Radio Dealer Licence (Unrestricted). Please refer to the “Information Note on the Application for Permit for Import and Export of Radiocommunications Transmitting Apparatus” (which may be downloaded from the website of CA at <https://www.coms-auth.hk>) for details.

6. Enquiries

6.1 For any enquiries relating to the above guidelines, please contact the Support Services Subsection of OFCA. They can be reached at -

20/F, Wu Chung House

213 Queen's Road East

Wanchai, Hong Kong

Tel: +852 2961 6607

Fax: +852 2803 5113

Email: support_services@ofta.gov.hk

牌照號碼:
Licence No.:

附表 1 SCHEDULE 1
業餘電台牌照 Amateur Station Licence

頻帶 (兆赫) Frequency Bands in MHz	頻率劃分 Frequency Allocation (見備註 1) (See Note 1)	許可發射類別 Class of Emission Permitted (見備註 2) (See Note 2)	最大功率 (dBW) Maximum Power in dBW (見備註 3) (see Note 3)	
			載波 carrier	峰包功率 PEP
1.8 - 2.0 ; 3.5 - 3.9	主要, 業餘業務 primary, amateur service	莫爾斯電報 Morse 話音通訊 Telephony 無線電電傳印字機 RTTY 數據 Data 圖文傳真 Facsimile 慢掃描電視 SSTV 電視及脈衝 — 只限於頻率在5,725兆赫以上 Television & Pulse —only for frequency above 5,725MHz	20	26
5.3515 - 5.3665	次要, 業餘業務 secondary, amateur service		11.76^	---
7.0 - 7.1	主要, 業餘和衛星業餘業務 primary, amateur and amateur satellite service		20	26
7.1 - 7.2	主要, 業餘業務 primary, amateur service			
10.1 - 10.15	次要, 業餘業務 secondary, amateur service			
14.0 - 14.25	主要, 業餘和衛星業餘業務 primary, amateur and amateur satellite service			
14.25 - 14.35	主要, 業餘業務 primary, amateur service			
18.068 - 18.168	主要, 業餘和衛星業餘業務 primary, amateur and amateur satellite service			
21.0 - 21.45	主要, 業餘和衛星業餘業務 primary, amateur and amateur satellite service			
24.89 - 24.99	主要, 業餘和衛星業餘業務 primary, amateur and amateur satellite service			
28.0 - 29.7	主要, 業餘和衛星業餘業務 primary, amateur and amateur satellite service			
50.00 - 51.50 52.025 - 52.11	主要, 業餘業務 primary, amateur service			
144.0 - 146.0	主要, 業餘和衛星業餘業務 primary, amateur and amateur satellite service		14 (14 / 7 *)	20
430.0 - 431.0	次要, 業餘業務 secondary, amateur service		20 (14 / 7 *)	26
435.0 - 438.0	次要, 衛星業餘業務 secondary, amateur satellite service			
435.0 - 439.8	次要, 業餘業務 secondary, amateur service		20	26
2,400 - 2,450	次要, 衛星業餘業務 secondary, amateur satellite service			
5,650 - 5,670	次要, 衛星業餘業務, 只限地面至太空方向 secondary, amateur satellite service, limited to earth-to-space direction		20	26
5,725 - 5,850	次要, 業餘業務, 使用者須接受工業, 科學 及醫療(工科醫)使用者所產生的干擾 secondary, amateur service, users must accept interference from ISM users		6 #	---
10,450 - 10,500	次要, 業餘和衛星業餘業務 secondary, amateur and amateur satellite service		7	13
24,000 - 24,250	次要, 業餘業務, 使用者須接受工業, 科學 及醫療(工科醫)使用者所產生的干擾 secondary, amateur service, users must accept interference from ISM users		20	26
47,000 - 47,200	主要, 業餘和衛星業餘業務 primary, amateur and amateur satellite service			
76,000 - 77,500	次要, 業餘和衛星業餘業務 secondary, amateur and amateur satellite service			
77,500 - 78,000	主要, 業餘和衛星業餘業務 primary, amateur and amateur satellite service			
78,000 - 81,000	次要, 業餘和衛星業餘業務 secondary, amateur and amateur satellite service			

* 見備註 3(乙) see Note 3 (b)

見備註 3(丙) see Note 3 (c)

^ 見備註 3(戊) see Note 3 (e)

附表 1 備註
NOTES TO THE SCHEDULE 1

(1) **頻率劃分**

- (甲) 主要業務：－ 在對任何其他認可的主要業務不構成干擾的條件下，一個頻帶可以劃分給業餘業務和／或衛星業餘業務作主要業務之用。
- (乙) 次要業務：－ 在下列條件下，一個頻帶可以劃分給業餘業務和／或衛星業餘業務作次要業務之用：－
- (i) 不得對已經指配或將來可能指配頻率的主要業務或許可業務電台產生干擾；和
- (ii) 不得要求保護不受來自已經指配或將來可能指配頻率的主要業務或許可業務電台的干擾。

(1) **Frequency Allocation**

- (a) Primary:- A frequency band is allocated to the amateur and/or amateur satellite service on a primary basis on condition that no interference is caused to any other authorized service on a primary basis.
- (b) Secondary:- A frequency band is allocated to the amateur and/or amateur satellite service on secondary basis on condition that :-
- (i) no interference is caused to stations of primary or permitted services to which frequencies are already assigned or to which frequencies may be assigned at a later day; and
- (ii) no protection can be claimed from interference from stations of primary or permitted services to which frequencies are already assigned or to which frequencies may be assigned at a later day.

(2) **發射類別**

根據國際電信聯盟（國際電聯）所出版的無線電規則，發射類別是以每組三個的字符加以標識。此處所界定的發射類型是根據第三個字符劃分的。

- (甲) 連續載波 (CW)：於主載波上以開／合鍵調幅方式並供人工收聽接收的發射類別。
- 莫爾斯電報：採用任何以「A」作結的發射類別並供人工收聽接收的莫爾斯電報技術。
- 話音通訊：採用任何以「E」作結的發射類別的話音通訊。
- 電視：採用任何以「F」作結的發射類別的電視。此類型只可在 1 GHz 以上的頻段中使用。
- 無線電電傳印字機 (RTTY)：採用任何以「B」作結的發射類別的自動接收的電報技術，包括使用國際電報電話諮詢委員會的任何認可密碼的電傳印字機，以及供自動接收的莫爾斯報。
- 數據：採用任何以「D」作結的發射類別的數據。無線電規則規定不同國家的業餘電台互發訊息時，須使用明語。因此所有發射均只可使用國際電報電話諮詢委員會的認可密碼（使用明語）。
- 圖文傳真：採用任何以「C」作結的發射類別圖文傳真。
- 慢掃描電視：在窄帶寬中採用任何以「F」作結的發射類別的電視。
- (乙) 同時採用以上任何發射類型的組合，例如電話技術和數據，以「W」作結的發射類別。
- (丙) 脈衝：採用任何以「P」作結的發射類別的脈衝。此類型只可在 1GHz 以上的頻帶中使用。

(2) **Class of Emission**

Under the Radio Regulations published by the International Telecommunication Union (ITU) classification of emissions are designated by groups of three characters. The types of emissions defined here are grouped according to the third character.

- (a) Continuous Wave (CW) : Amplitude-modulated transmission by on/off keying the main carrier intended for aural reception.
- Morse : Morse telegraphy intended for aural reception using any classes of emission ending in A.
- Telephony : Telephony using any classes of emission ending in E.
- Television : Television using any classes of emission ending in F. This may only be used in frequency bands above 1 GHz.
- Radio Teleprinter (RTTY) : Automatic telegraphy using any classes of emission ending in B. This includes teleprinters using any CCITT recognized codes, and morse telegraphy intended for automatic reception.
- Data : Data using any classes of emission ending in D. The Radio Regulations require that transmissions between amateur stations in different countries shall be in plain language. All transmissions shall therefore be restricted to using CCITT recognized codes (in plain language).
- Facsimile : Facsimile using any classes of emission ending in C.
- Slow Scan Television (SSTV) : Television operating in a narrow bandwidth using any classes of emission ending in F.
- (b) Simultaneous use of combinations of any of the preceding types of transmission, e.g. Telephony and Data, are described as classes of emission ending in W.
- (c) Pulse: Pulse using any classes of emission ending in P. This may only be used in frequency bands above 1 GHz.

(3) **功率**

- (甲) 最大功率是指供應給天線的無線電射頻功率。最大功率會以載波功率規定。對具有抑制、可變或減幅載波的發射，有關功率會在線性的情況下由峰包功率(p.e.p.)決定。至於脈衝發射，平均功率不得超過載波功率，而峰值功率則不得超過為該頻帶所訂定的 p.e.p。
- (乙) 144至146 MHz 頻帶和430至440 MHz 的劃分頻帶的移動操作，最大有效輻射功率限制為14 dBW。而手提式操作，限制為7 dBW。
- (丙) 5.725 – 5.850 GHz 頻帶的操作，最大等效全向輻射功率限制為6 dBW。
- (丁) 發射帶寬必須可確保能最有效率地使用有關頻譜：一般來說，帶寬必須保持在科技及有關業務許可可容許的最低值。若使用帶寬擴展技術，則必須採用符合有效率地使用頻譜的最低頻譜功率密度。不過，無論使用何種發射類別，所擬發射佔用的帶寬，須符合在認可頻帶以外不可超過其平均發射功率1 %的規定。這1 %不包括諧波和寄生發射所包含的功率。
- (戊) 5.3515 – 5.3665 MHz 頻帶的操作，最大等效全向輻射功率限制為11.76 dBW。

(3) **Power**

- (a) Maximum power levels refer to the radio-frequency power supplied to the antenna. These levels will be specified by carrier power. For emissions having a suppressed, variable or reduced carrier the power shall be determined by the peak envelope power (p.e.p.) under linear conditions. For pulse emissions the mean power shall not exceed the carrier power and the peak power shall not exceed the p.e.p. stipulated for that frequency band.
- (b) For mobile operation in the frequency band of 144 - 146 MHz and allocated bands in the 430 - 440 MHz a maximum of 14 dBW erp is permitted. For portable operation the corresponding limit is 7 dBW erp.
- (c) For operation in the frequency band 5.725 - 5.850 GHz, a maximum of 6 dBW equivalent isotropically radiated power (e.i.r.p.) is permitted.
- (d) The bandwidths of emissions shall be such as to ensure the most efficient utilisation of the spectrum : in general this requires that bandwidths be kept at the lowest values which technology and the nature of the service permit. Where bandwidth-expansion techniques are used the minimum spectral power density consistent with efficient spectrum utilisation shall be employed. However whatever class of emission is in use the bandwidth occupied by the intended emission shall be such that not more than 1% of the mean power of the transmission shall fall outside of the authorized bands. This 1 % does not include the power contained in harmonic and spurious emissions.
- (e) For operation in the frequency band 5.3515 – 5.3665 MHz, a maximum of 11.76 dBW e.i.r.p. is permitted.

(4) **無線電引致的意外**

- (甲) 由於強烈的射頻輻射可能會有危害，所以下列安全限制適用於人們暴露於該種輻射中的地點：－

頻率	電場強	等效平面波功率密度
f(MHz計)	(V/m)	Seq(W/m ²)
1-10	87/√f	-
10-400	28	2

400-2,000	$1.375\sqrt{f}$	$f/200$
2,000-300,000	61	10

至於脈衝發射，以脈衝寬度平均計算的等效平面波功率密度不得超過一千乘以上述為有關頻率所訂定的限制，條件是以為時六分鐘平均計算時，所規定的限制本身不會被超過而又可免除被射頻灼傷的危險。

(乙) 為避免射頻意外地燃著易燃的空氣，任何油站前的空地範圍內均不得使用三十兆赫以下的流動無線電台。

(4) **Radio Hazard**

(a) Since high intensities of radio-frequency radiation may be harmful, the following safety limits will apply in locations to which people will be exposed :-

Frequency range	E-field strength	Equivalent plane wave power density
<u>f (in MHz)</u>	<u>(V/m)</u>	<u>Seq(W/m²)</u>
1-10	$87/\sqrt{f}$	-
10-400	28	2
400-2,000	$1.375\sqrt{f}$	$f/200$
2,000-300,000	61	10

For pulse emissions, the equivalent plane wave power density as averaged over the pulse width shall not exceed 1,000 times the specified limit given above for the frequency concerned, provided that the specified limit itself is not exceeded when averaged over a period of 6 minutes, and hazards of radio-frequency burns are eliminated.

(b) To avoid inadvertent ignition of inflammable atmospheres by radio-frequency, mobile radio stations below 30 MHz should not be used in the forecourts of any petroleum fuelling stations.

(5) **電台呼號**

(甲) 每次使用電台時，必須發送牌照第一頁所述的電台呼號。手提式操作須在電台呼號後面加上“/P”；移動操作須在電台呼號後面加上“/M”；水上移動操作須在電台呼號後面加上“/MM”。

(乙) 在每段發送的開始及結束時必須發出電台呼號以作識別，而每當射頻或發射類別有所改變時，亦須發出電台呼號。若使用電台的時間超過十五分鐘，必須在接著的每十五分鐘開始之時重覆(以同一方式)電台呼號。

(丙) 若使用電話技術發送電台呼號，可讀出詞首字母與電台呼號的詞首字母一樣的熟悉單字，以確定電台呼號的字母。不過，該等單字不得含有滑稽或不良的意識。

(丁) 若非利用電話技術或莫爾斯電報的方式發送訊號，電台呼號必須清晰可辨。

(5) **Call Sign**

(a) Whenever the Station is used the call sign mentioned on the first page of the Licence shall be transmitted, provided that the suffix "/P" shall be added to the call sign for portable operation, the suffix "/M" added to the call sign for mobile operation and the suffix "/MM" added to the call sign for maritime mobile operation.

(b) The call sign shall be sent for identification purposes at the beginning and at the end of each period of sending and whenever the frequency or the class of emission is changed. When the period of use exceeds 15 minutes the call sign shall be repeated (in the same manner) at the commencement of each succeeding period of 15 minutes.

(c) When telephony is used for sending the call sign the letters of the call sign may be confirmed by the pronouncement of well-known words of which the initial letters are the same as those in the call sign: but words used in this manner shall not be of a facetious or objectionable character.

(d) When sending signals in modes other than telephony or Morse telegraphy, the call sign shall be clearly identifiable.

(6) **紀錄**

(甲) 持牌人必須保存列明以下資料的永久紀錄：—

- (i) 發訊日期；
- (ii) 電台每日首次及最後一次發訊的時間（協調世界時）；
- (iii) 頻帶；
- (iv) 發射類別；
- (v) 功率；
- (vi) 彼此已建立通訊的業餘電台牌照的呼號；
- (vii) 按照牌照條件第11(乙)條的規定進行測試的詳情。

(乙) 移動和手提式操作無須留存紀錄，但使用低於30兆赫頻帶操作則除外。

(丙) 不論以何種方式留存紀錄，紀錄所載條目須能予以檢索及製成複製件，以便日後審核。

(丁) 根據牌照條件第15條的規定，持牌人必須由最後載入起計留存有關紀錄至少六個月。

(6) **Record**

(a) A permanent record shall be kept by the Licensee showing:-

- (i) Date of transmission;
- (ii) The times (in Co-ordinated Universal Time) during each day of the first and last transmissions from the Station;
- (iii) Frequency band;
- (iv) Class of emission;
- (v) Power;
- (vi) Call signs of licensed amateur stations with which communications have been established;
- (vii) Details of the tests carried out in accordance with General Condition No. 11(b).

(b) Except for operation in frequency bands below 30 MHz, there is no need to keep record for mobile and portable operation.

(c) Regardless of how the record is kept, entries in the record should be retrievable and available in hard copies for later inspection.

(d) Pursuant to General Condition No. 15, the Licensee shall keep the record for at least 6 months from the date of the last entry.

(7) **須予通知的資料**

(甲) 根據牌照條件第2(丁)條的規定，若電台資料有任何轉變，持牌人須在該轉變作出後72小時內通知通訊事務管理局。

(乙) 該些資料包括：

- (i) 所藏有的發送器材的數量，包括所擁有的手提器材（如有）的數量；及
- (ii) 每件器材的廠名、型號及機身編號。若持牌人自行製造器材，則須予通知的資料為有關器材可使用的發射類別、頻帶及最大功率。

(7) **Particulars to be Notified**

(a) Pursuant to General Condition No.2(d), the Licensee shall notify the Communications Authority of any change in his station particulars within 72 hours of such change.

(b) These particulars are:-

- (i) the quantity of the transmitting apparatus that he has in his possession, including the number of portable apparatus (if any); and
- (ii) the make, model and serial number of each of these apparatus. In case the Licensee has constructed his own apparatus, he should notify the classes of emission, frequency bands and maximum power with which the apparatus is capable of working.

申請業餘電台牌照／操作授權證明

APPLICATION FOR AMATEUR STATION LICENCE / AUTHORITY TO OPERATE (ATO)

填寫本表格前，請你閱讀以下資料。業餘電台牌照申請指引刊載於通訊事務管理局(通訊局)網頁 (<https://www.coms-auth.hk>)。

1. 業餘電台牌照是發給擬在香港管有、設置及維持業餘電台的人士。
2. 業餘電台牌照年費為港幣壹佰伍拾元正。
3. 操作授權證明 (ATO) 是發給擬操作已領有牌照的業餘無線電設備而本身不管有任何業餘無線電設備的人士。簽發費用為壹百六十元，有效期為五年。
4. 申請時需要提交以下證明文件影印本。
 - (a) 香港身份證或護照；
 - (b) 監護人的香港身份證或護照 (如申請人未滿 18 歲)；
(註：如申請人持有下文第(c)(iv)段所述執照及證明，申請人及其監護人可改為提交中國內地居民身份證及往來港澳通行證／其它旅遊證件的影印本。)
 - (c) 下列其中一種文件 -
 - (i) 通訊局發出的香港業餘無線電證書；
 - (ii) 顯示你已在由獲承認的本地機構所舉辦的業餘無線電考試中取得及格成績的證明文件；
 - (iii) 由參與歐洲郵政和電訊行政會議 (CEPT) 第 T/R 61-02 號建議書的國家所發出的綜合業餘無線電考試證書 (HAREC) 連同顯示你曾在香港逗留超過三個月的證明文件；
 - (iv) 由中華人民共和國工業和信息化部發出的業餘無線電台執照和由中國無線電協會發出的業餘電台操作技術能力證明－業餘電台操作證書 (操作證明)¹；
 - (v) 業餘無線電考試 (倫敦城市工聯會) 證書；或
 - (vi) 其他當局發出並獲通訊局承認為等同香港的業餘牌照的業餘電台牌照。
 - (d) 合資格的本地莫爾斯測試的及格證明 (如有)。
5. 填妥的申請表格，請以下列方式提交：
 - (a) 親自前往或郵寄至通訊事務管理局辦公室(通訊辦)牌照組，地址為：香港灣仔皇后大道東 213 號胡忠大廈 26 樓；
 - (b) 傳真至 3155 0932；
 - (c) 電郵至 ama_enq@ofca.gov.hk；
 - (d) 使用網上表格 (<https://eform.one.gov.hk/form/oca009/>) 作網上申請。
6. 所需證明文件，可於網上提交申請時按照指引上載或以下列方式提交：
 - (a) 親自前往或郵寄至通訊辦牌照組；
 - (b) 傳真至 3155 0932；
 - (c) 電郵至 ama_enq@ofca.gov.hk。
7. 接受以現金、支票、銀行本票、繳費靈、「易辦事」或「轉數快繳費櫃檯」付款。如以劃線支票或銀行本票付款，請註明抬頭人為「通訊事務管理局辦公室」，恕不接受遠期支票。如使用非本地銀行的本票則額外的銀行手續費亦須一併繳付。付款辦法：
 - (a) 如親自前往通訊辦牌照組，接受以現金、支票、銀行本票、「易辦事」或「轉數快繳費櫃檯」付款；
 - (b) 如經互聯網、郵遞、傳真或電郵提交申請表格，可郵寄劃線支票或銀行本票至通訊辦牌照組收或憑帳單編號使用「繳費靈」付款，帳單編號 (申請參考編號) 會於網上申請完成後以電郵通知你。
8. 辦公時間為星期一至五上午八時三十分至下午十二時三十分及下午一時三十分至下午五時四十五分，星期六、日及公眾假期休息。
9. 如有任何查詢請電 (852) 2961 6278。

個人資料的說明

1. 透過本表格提供個人資料，屬自願性質。若你沒有提供足夠資料，通訊辦可能無法辦理你的申請。
2. 你所填寫的個人資料，將被通訊辦用以處理你的申請。
3. 你在本申請表上所填寫的個人資料，可能會披露給其他與評審申請有關的政府部門／機構。
4. 你有權要求查閱和改正你的個人資料。你查閱資料的權利包括取得本申請表上所載個人資料的副本，惟索取這些資料時或須繳費。
5. 如對透過本申請表所收集的個人資料有疑問，包括如何提出查閱和改正個人資料的要求，請以書面方式向通訊事務管理局辦公室個人資料主任提出，地址為香港灣仔皇后大道東 213 號胡忠大廈 29 樓，傳真號碼 2187 3104。
6. 請把你的操作授權證明放在安全及穩妥地方。

¹ 持有 A 類中國內地業餘無線電台執照及操作證明的人士，只可申請香港業餘電台牌照和／或授權證明於 50.00 - 51.50 MHz、52.025 - 52.11 MHz、144.0 - 146.0 MHz、430.0 - 431.0 MHz 和 435.0 - 439.8 MHz 的頻帶內操作業餘無線電設備。

Please read the information below before completing this form. The "Guidelines for Application for Amateur Station Licence" is published at the Communications Authority's (CA's) website (<https://www.coms-auth.hk>).

1. The Amateur Station Licence (ASL) is issued to a person to possess, establish and maintain an amateur station in Hong Kong.
2. The annual licence fee for an Amateur Station Licence is HK\$150.
3. The Authority To Operate (ATO) is issued to a person to operate licensed amateur radio equipment without possessing any amateur equipment. The ATO is valid for 5 years and the fee is HK\$160.
4. Photocopies of the following documents are required to support this application.
 - (a) Hong Kong Identity Card (HKID) or passport;
 - (b) HKID Card or passport of the guardian if the applicant is below the age of 18;
(Note: If the applicant is the holder of the ASL and Amateur Radio Operation Licence stated in paragraph (c)(iv) below, the applicant and his guardian can submit photocopies of the Mainland Resident Identity Card and Exit-Entry Permit for Travelling to and from Hong Kong and Macao/other travel documents instead.)
 - (c) One of the following documents -
 - (i) Hong Kong Radio Amateur Certificate issued by CA;
 - (ii) Documentary evidence showing that you have passed a radio amateur examination conducted by a recognised local organization;
 - (iii) Harmonised Amateur Radio Examination Certificate (HAREC) issued by an administration participating in the European Conference Postal and Telecommunications (CEPT) Recommendation T/R 61-02 together with documentary evidence showing that you will stay in Hong Kong for a period longer than three months;
 - (iv) ASL issued by the Ministry of Industry and Information Technology of the People's Republic of China and Amateur Radio Operation Licence¹ issued by the Chinese Radio Amateurs Club;
 - (v) Radio Amateur's Examination (City & Guilds of London) Certificate; or
 - (vi) ASL issued by other administrations and recognised by CA as equivalent to the ASL of Hong Kong.
 - (d) Documentary evidence showing that you have passed a qualified local Morse test (if any).
5. Please return the completed application form by any of the following methods :
 - (a) Application in person or by post to: Licensing Office, Office of the Communications Authority (OFCA), 26/F Wu Chung House, 213 Queen's Road East, Wan Chai, Hong Kong ;
 - (b) By fax to 3155 0932 ;
 - (c) By e-mail to ama_enq@ofca.gov.hk ;
 - (d) Use the online form (<https://eform.one.gov.hk/form/oca009/>) to submit the application online.
6. The required supporting documents may be uploaded following the instruction if the application is submitted online or submitted by any of the following methods:
 - (a) In person or by post to Licensing Office of OFCA ;
 - (b) By fax to 3155 0932 ;
 - (c) By e-mail to ama_enq@ofca.gov.hk .
7. Payment can be made by cash, cheque, bank draft, PPS, EPS or "FPS at counter". For payment by cheque or bank draft, please make the crossed cheque or bank draft payable to "Office of the Communications Authority". Post-dated cheque will not be accepted. In case overseas bank draft is used, it must include any additional charges incurred by our local banks. Payment methods:
 - (a) In person to Licensing Office of OFCA, you may pay by cash, crossed cheque, bank draft, EPS or "FPS at counter" ;
 - (b) If application is submitted online or by post, fax or e-mail, you may send a crossed cheque or bank draft by post to Licensing Office of OFCA or pay by PPS using the given bill number. The bill number (application reference number) will be emailed to you upon online submission.
8. The opening hours are 8:30 am to 12:30 pm and 1:30 pm to 5:45 pm Monday to Friday. The office will close on Saturday, Sunday and Public Holidays.
9. For enquiry, please phone (852) 2961 6278.

Notes about Personal Data

1. The provision of personal data by means of this application form is voluntary. If you do not provide sufficient information, OFCA may not be **able to process** your application.
2. The personal data provided by you will be used by OFCA for processing your application made in this form.
3. The personal data you provide by means of this form may be disclosed to other government departments/agencies in connection with the assessment of your application.
4. You have a right of request for access and correction with respect to personal data. Your right of access includes the right to obtain a copy of your personal data provided by this application form, though a charge may be levied on obtaining such information.
5. Enquiries concerning the personal data collected by means of this form, including the making of request for access and correction, should be submitted in writing to the Personal Data Officer, Office of the Communications Authority, 29/F, Wu Chung House, 213 Queen's Road East, Wan Chai, Hong Kong; or sent by fax to 2187 3104.
6. You are advised to store the ATO card in a safe and secure place.

¹ Holders of Category A Mainland ASL and Amateur Radio Operation Licence are allowed to apply for Hong Kong ASL and/or ATO for operating amateur radio equipment in the 50.00 - 51.50 MHz, 52.025 - 52.11 MHz, 144.0 - 146.0 MHz, 430.0 - 431.0 MHz and 435.0 - 439.8 MHz frequency bands only.

業餘電台牌照申請表 AMATEUR STATION LICENCE APPLICATION FORM

(請在適當方格內加上 ✓ 號並填寫所需的資料。 Please enter ✓ in the appropriate box and fill in the required information.)

甲欄：申請人資料

PART A : PARTICULARS OF APPLICANT

1. 姓名 ☐ 先生 Mr. ☐ 女士 Ms _____
Name: ☐ 中文(Chinese) ☐ 英文-姓氏先行(English - Surname first)
2. ☐ 香港身份證號碼 H.K. ID No.: _____
☐ 護照號碼 Passport No.: _____ 國籍 Nationality: _____
☐ 中國內地居民身份證號碼 Mainland Resident Identity Card No.: _____
☐ 往來港澳通行證號碼 Exit-Entry Permit for Travelling to and from Hong Kong and Macao No.: _____
☐ 其它旅遊證件號碼 Other Travel Document No.: _____
3. 出生日期
Date of Birth: _____
4. 通訊地址
Correspondence Address: _____
5. 業餘電台位置 (如適用)
Amateur Station Location in Hong Kong (if applicable) : _____
6. 電話號碼 _____ 傳真號碼 _____
Telephone No.: _____ Fax No.: _____
流動 (Mobile) 住宅(Home)
7. 電子郵件地址
E-mail Address: _____

乙欄：監護人資料（如申請人未滿十八歲）

PART B : PARTICULARS OF GUARDIAN (for applicant under 18 years of age)

1. 監護人姓名 ☐ 先生 Mr. _____
Name of Guardian: ☐ 女士 Ms _____
中文(Chinese) 英文-姓氏先行 (English - Surname first)

2. ☐ 香港身份證號碼 H.K. ID No.: _____
☐ 護照號碼 Passport No.: _____ 國籍 Nationality: _____
☐ 中國內地居民身份證號碼 Mainland Resident Identity Card No.: _____
☐ 往來港澳通行證號碼 Exit-Entry Permit for Travelling to and from Hong Kong and Macao No.: _____
☐ 其它旅遊證件號碼 Other Travel Document No.: _____

3. 關係 監護人簽名 日期
Relationship: Guardian's Signature: Date:

丙欄 : 申請類別
PART C : **TYPE OF APPLICATION**

申請業餘電台牌照 及／或 操作授權證明:
Amateur Station Licence and / or ATO

- | | | |
|--------------------------|--------|-------------------------------|
| <input type="checkbox"/> | 業餘電台牌照 | Amateur Station Licence (ASL) |
| <input type="checkbox"/> | 操作授權證明 | Authority To Operate (ATO) |
| <input type="checkbox"/> | 更改呼號 | Change of Call Sign |

☐ 香港市民 **Hong Kong Resident**

- a. 通過業餘無線電考試於 ☐ 通訊辦 ☐ 青衣 IVE ☐ 倫敦城市工聯會
Passed the Radio Amateur Exam. held by OFCA IVE Tsing Yi C & G London
證書／考生 號碼 簽發／考試日期
Certificate/Candidate No.: _____ Date of Issue/Examination: _____
- b. 考獲「莫爾斯電碼」及格日期 (如有)
Date of pass in Morse test (if available): _____
操作授權證明號碼 (如擁有) 有效日期 呼號
ATO No. (if possessed): _____ Valid To: _____ Call Sign: _____

☐ 持有外國或中國內地業餘電台牌照人士
Holder of foreign or Mainland Amateur Station Licence

- a. 外國／中國內地業餘電台牌照號碼
Foreign / Mainland Amateur Station Licence No. _____
簽發國家 級別 簽發日期
Country of Issue: _____ Class _____ Date of Issue: _____
- b. 中國內地業餘電台操作技術能力證明－業餘電台操作證書 簽發日期
Mainland Amateur Radio Operation Licence: _____ Date of Issue: _____
- c. ☐ 持有香港身份證 In possession of Hong Kong Identity Card 身份證號碼 HKID No.: _____
☐ 沒持有香港身份證 Not in possession of Hong Kong Identity Card

丁欄 : 選擇
PART D : **CHOICES**

1. 呼號 **CALL SIGN**

- a. 香港的呼號形式如下:
- VR2 後面加上由 'U' 至 'Z' 其中的一個英文字母和最後再由任何兩個英文字母所組成 (供所有申請人選擇)。
 - VR2 後面加上 'A', 'B' 或 'C' 其中的一個英文字母和最後再由任何兩個英文字母所組成 (供合資格的本地「莫爾斯電碼」測試及格 (每分鐘 5 組字) 的申請人選擇)。
 - 兩個英文字母由 'AA' 至 'WZ' 前面加上 VR2 而組成 (供合資格的本地「莫爾斯電碼」測試及格 (每分鐘 12 組字或以上) 的申請人選擇)。

The formats of call sign in Hong Kong are :

- VR2 followed by a letter 'U' to 'Z', then followed by any combination of 2 letters (available for selection by all applicants).
- VR2 followed by a letter 'A', 'B' or 'C', then followed by any combination of 2 letters (available for selection by applicants who have passed a qualified local Morse test (speed 5 wpm)).
- VR2 followed by any combination of 2 letters ranging from 'AA' to 'WZ' (available for selection by applicants who have passed a qualified local Morse test (speed 12 wpm or above)).

- b. 請填寫三個你優先選擇的呼號。 如不填寫，呼號將由通訊辦編排。(可選用呼號清單刊載於通訊辦網頁:
<https://www.ofca.gov.hk>)
Please fill in 3 call signs in the order of your preference. In case of not filling in, the call sign will be determined by OFCA. (Available call sign list is published at OFCA's website: <https://www.ofca.gov.hk>)

第一選擇	第二選擇	第三選擇
1st choice _____	2nd choice _____	3rd choice _____

- c. 如你選擇的呼號已被別人選用，呼號將由通訊辦編配。
If your choices are not available, a call sign will be assigned to you by OFCA.
- d. 短期留港的外國業餘電台持牌人(沒持有香港身份證者)，其呼號為‘VR2/’後面加上其本國之呼號。
For short stay foreign amateur station licence holder (without Hong Kong Identity Card), the call sign should be ‘VR2/’ followed by his/her own national call sign.

2. 選擇要在操作授權證明印上香港身份證號碼

To choose whether to include H.K. ID Number on the ATO card

你可自由選擇是否在操作授權證明上印上香港身份證號碼，該資料可被你所屬的業餘無線電會用作核對身份或其他有關連用途。操作授權證明須放在安全及可靠的地方。但須留意印在操作授權證明上的個人資料有可能會被其他無授權的人士意外地或用別的方法取得。如你在下面方格內作出不同意在操作授權證明上印上身份證號碼的指示，或在下面方格內不作任何指示，操作授權證明上將不會顯示你的身份證號碼。

You are free to choose whether or not to have your HKID Card No. printed on the ATO card. This information provided may be used by your own amateur radio societies for identity verification and/or its other related purposes. However, by having your ID card number printed on the ATO card, you may let other people access without authority your personal data either by accident or otherwise. If you indicate that you do not wish to have your ID card number printed on the ATO card or do not make any indication at the check boxes below, your ID card number will not be shown on the ATO card.

☐ 操作授權證明印上香港身份證號碼
HK Identity Card Number to be printed on the ATO card

☐ 操作授權證明不要印上香港身份證號碼
HK Identity Card Number *not* to be printed on the ATO card

戊欄 : 申請人聲明

PART E : **DECLARATION OF APPLICANT**

茲聲明本人在此表格內所提供的資料均屬真實及正確。

I hereby declare that the particulars given by me in this application form are true and correct.

申請人簽名

Signature of Applicant: _____

日期

Date: _____