GUIDELINES FOR THE ISSUE OF GMDSS CERTIFICATE OF EQUIVALENT COMPETENCY WITH ENDORSEMENT AND CERTIFICATE ENDORSEMENT REVALIDATION

1. Introduction

1.1 These guidelines are issued pursuant to Section 6(D)(1) of the Telecommunications Ordinance (Cap. 106). In accordance with Regulations I/2, I/10 and I/11 of the International Convention on Standards of Training, Certification and Watchkeeping for Seafarers (STCW), 1978, as amended and Hong Kong legislation, a seafarer manning a radio station on a Hong Kong registered ship has to hold either an appropriate Hong Kong issued GMDSS Radio Certificate or a GMDSS Certificate of Equivalent Competency (CoEC) with endorsement in conformity with the requirements of the STCW Convention currently in force.

2. Recognition of Foreign issued STCW GMDSS Radio Certificates

2.1 A seafarer holding a recognised STCW GMDSS radio certificates issued by a foreign administration can apply to the Office of the Communications Authority (OFCA) for a CoEC with endorsement. Alternatively, if he is also holding a recognised STCW Certificate of Competency as Deck Officer or Marine Engineer Officer, he may apply to the Marine Department for a Licence as Deck Officer or Marine Engineer Officer with GMDSS radio operator endorsement. For details, applicants may refer to the “Guidelines for the Issue of Hong Kong Licences to holders of non-Hong Kong Certificates under the International Convention on Standards of Training, Certification and Watchkeeping for Seafarers, 1978, as Amended” available in the Marine Department’s website at http://www.mardep.gov.hk.

Issue of Full Term Certificate of Equivalent Competency with Endorsement

2.2 Holders of STCW GMDSS Radio Certificates issued by the following Administrations are eligible for the issue of full term CoECs with endorsements valid for a period of 5 years or up to the expiry date of the recognised certificates, whichever is shorter.

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Serbia  
Ghana  
Singapore  
Greece  
Slovenia  
India  
South Africa  
Indonesia  
Spain  
Iran  
Sri Lanka  
Ireland  
Sweden  
Korea, Republic of  
Thailand  
Latvia  
Ukraine  
Liberia  
United Kingdom  
Lithuania  
Vietnam

**Issue of Short Term Certificate of Equivalent Competency with Endorsement**

2.3 Holders of STCW GMDSS radio certificates issued by the following Administrations are eligible for the issue of short term CoECs with endorsements valid for a period of 12 months or up to the expiry date of the recognised certificates, whichever is shorter.

Argentina  
Iceland  
Brazil  
Jamaica  
Czech Republic  
Malta  
Dominica  
Marshall Islands  
Ethiopia  
Solomon Islands  
Fiji

**Revalidation of Short Term Certificate of Equivalent Competency with Endorsement**

2.4 Subject to the validity of the STCW GMDSS radio certificate, holders of short term CoECs can apply for revalidation of their CoECs with endorsements for a period of 12 months or up to the expiry date of the recognised certificates, whichever is shorter if they can produce satisfactory proof of their continuous employment on a Hong Kong registered ship.

2.5 Upon a decision for full recognition of those STCW GMDSS radio certificates issued by the Administrations listed in paragraph 2.3 above, the issue of short term CoECs based on such certificates will be discontinued and full term CoECs with endorsements will be issued instead. Holders of these short term CoECs can then apply to renew their CoECs with full term CoECs with endorsements.

2.6 The Administrations listed in paragraphs 2.2 and 2.3 above will be updated from time to time. Applicants may refer to the “Recognition of Certificates of Competency issued under STCW” in the Marine Department’s website at [http://www.mardep.gov.hk](http://www.mardep.gov.hk) or make an enquiry to the OFCA for most updated information.

3. **Procedures for Application for the issue of CoEC with Endorsement or Certificate Endorsement Revalidation**
3.1 Applicants should complete the application form (can be downloaded from http://www.ofca.gov.hk), sign the Declaration of Secrecy in the Operation of Radiocommunications Apparatus (Declaration of Secrecy) (can be downloaded from http://www.ofca.gov.hk), and submit them in person to the address shown in the application form together with the originals and photocopies of the following supporting documents.

(a) Passport or personal identification document(s);
(b) seaman’s discharge book, seaman’s service record book or seafarer’s employment registration book (see Note below);
(c) recognised foreign STCW GMDSS radio operator's certificate and endorsement;
(d) evidence of having received approved basic training or instruction in the ancillary requirements of the STCW Code Section A-VI/1-1 to A-VI/1-4 (basic training certificates issued under the provisions of the STCW Convention or a valid Certificate of Competency or licence as Deck Officer or Marine Engineer Officer issued by the Hong Kong administration can be accepted as evidence of having received such training or instruction);
(e) current CoEC with endorsement (applicable to endorsement revalidation only); and
(f) medical fitness certificate.

(Note: For application for certificate endorsement revalidation, the applicant should have aggregated approved seagoing service for a period of at least one year in total during the preceding five years; or three months in total during the preceding six months immediately prior to revalidating.)

3.2 The completed application form could also be submitted by any of the methods as stated in the application form. However, the signed Declaration of Secrecy and photocopies of all the supporting documents, which have been certified true by one of the following parties, should be submitted to the OFCA by post.

(a) The master of the ship on which the applicant is serving or is going to serve (not applicable to the applicant who is the master of the ship);
(b) the owners/managers of the ship on which the applicant is serving (or is going to serve);
(c) notary public; or
(d) the issuing authority of the original document.

4. Fee

4.1 The issue fees are listed as follows:

(a) Certificate of Equivalent Competency for:
   First-Class Radio Electronic Certificate HK$780
   Second-Class Radio Electronic Certificate HK$780
   General Operator's Certificate HK$410
   Restricted Operator's Certificate HK$410
(b) Endorsement of certificate HK$160
(c) Endorsement Revalidation HK$160

4.2 The required fees can be paid by any of the methods specified in the application
5. **Rejection of application**

5.1 The Communications Authority reserves the right to reject any applications if it is not entirely satisfied that the applicant has met the criteria for application.

6. **OFCA’s performance pledge and applicant’s suggestion**

6.1 OFCA will issue the CoEC with endorsement according to the performance pledge as specified in the OFCA’s website at [http://www.ofca.gov.hk](http://www.ofca.gov.hk) after receiving an application. (i.e. completed application form together with certified true copies of all relevant documents and appropriate fees).

6.2 Suggestions for improvement or complaints relating to the issuing of CoEC and endorsement revalidation should be made to:

   Controller Telecom (Support Services)                   Tel : +852 2961 6606
   Office of the Communications Authority                Fax : +852 3155 0914
   29/F., Wu Chung House                                  E-mail : maritime@ofca.gov.hk
   213, Queen’s Road East
   Wan Chai
   Hong Kong

7. **Enquiries**

7.1 Enquiries relating to CoEC and endorsement revalidation applications should be made to:

   Support Services Sub-section                            Tel : +852 2961 6608
   Office of the Communications Authority                 Fax : +852 3155 0914
   29/F, Wu Chung House                                    E-mail : maritime@ofca.gov.hk
   213, Queen's Road East
   Wan Chai
   Hong Kong

7.2 Enquiries relating to application for Licence as Deck or Marine Engineer Officer with GMDSS radio operator endorsement should be made to the Marine Department (website: [http://www.mardep.gov.hk](http://www.mardep.gov.hk)).