

申請業餘電台牌照 / 操作授權證明

APPLICATION FOR AMATEUR STATION LICENCE / AUTHORITY TO OPERATE (ATO)

填寫本表格前，請你閱讀以下資料。業餘電台牌照申請指引刊載於通訊事務管理局(通訊局)網頁 (<https://www.coms-auth.hk>)。

1. 業餘電台牌照是發給擬在香港管有、設置及維持業餘電台的人士。
2. 業餘電台牌照年費為港幣壹佰伍拾元正。
3. 操作授權證明 (ATO) 是發給擬操作已領有牌照的業餘無線電設備而本身不管有任何業餘無線電設備的人士。簽發費用為壹百六十元，有效期為五年。
4. 申請時需要提交以下證明文件影印本。
 - (a) 香港身份證或護照；
 - (b) 監護人的香港身份證或護照 (如申請人未滿 18 歲)；
(註：如申請人持有下文第(c)(iv)段所述執照及證明，申請人及其監護人可改為提交內地居民身份證及往來港澳通行證／其它旅遊證件的影印本)
 - (c) 下列其中一種文件 -
 - (i) 通訊局發出的香港業餘無線電證書；
 - (ii) 顯示你已在由獲承認的本地機構所舉辦的業餘無線電考試中取得及格成績的證明文件；
 - (iii) 由參與歐洲郵政和電訊行政會議 (CEPT) 第 T/R 61-02 號建議書的國家所發出的綜合業餘無線電考試證書 (HAREC) 連同顯示你曾在香港逗留超過三個月的證明文件；
 - (iv) 由中華人民共和國工業和信息化部發出的業餘無線電台執照和由中國無線電協會發出的業餘電台操作技術能力證明—業餘電台操作證書 (操作證明)¹；
 - (v) 業餘無線電考試 (倫敦城市工聯會) 證書；或
 - (vi) 其他當局發出並獲通訊局承認為等同香港的業餘牌照的業餘電台牌照。
 - (d) 合資格的本地莫爾斯測試的及格證明 (如有)。
5. 填妥的申請表格，請以下列方式提交。
 - (a) 親自前往或郵寄至通訊事務管理局辦公室(通訊辦)牌照組，地址為：香港灣仔皇后大道東 213 號胡忠大廈 26 樓
 - (b) 傳真至 3155 0932
 - (c) 電郵至 ama_eng@ofca.gov.hk
 - (d) 使用網上表格 (<https://eform.one.gov.hk/form/oca009/>) 作網上申請
6. 所需證明文件，可於網上提交申請時按照指引上載或以下列方式提交。
 - (a) 親自前往或郵寄至通訊辦牌照組
 - (b) 傳真至 3155 0932
 - (c) 電郵至 ama_eng@ofca.gov.hk
7. 接受以現金、繳費靈、支票、「易辦事」或銀行本票付款。如以劃線支票或銀行本票付款，請註明抬頭人為『通訊事務管理局辦公室』。如使用非本地銀行的本票則額外的銀行手續費亦須一併繳付。付款辦法：
 - (a) 如親自前往通訊辦牌照組，接受以現金、支票、「易辦事」或銀行本票付款
 - (b) 如經互聯網、郵遞、傳真或電郵提交申請表格，可郵寄劃線支票或銀行本票至通訊辦牌照組收或憑帳單編號使用「繳費靈」付款，帳單編號 (申請參考編號) 會於網上申請完成後以電郵通知你。
8. 辦公時間為星期一至五上午八時三十分至下午十二時三十分及下午一時三十分至下午五時四十五分，星期六、日及公眾假期休息。
9. 如有任何查詢請電 (852) 2961 6278。

個人資料的說明

1. 透過本表格提供個人資料，屬自願性質。若你沒有提供足夠資料，通訊辦可能無法辦理你的申請。
2. 你所填寫的個人資料，將被通訊辦用以處理你的申請。
3. 你在本申請表上所填寫的個人資料，可能會披露給其他與評審申請有關的政府部門／機構。
4. 你有權要求查閱和改正你的個人資料。你查閱資料的權利包括取得本申請表上所載個人資料的副本，惟索取這些資料時或須繳費。
5. 如對透過本申請表所收集的個人資料有疑問，包括如何提出查閱和改正個人資料的要求，請以書面方式向通訊事務管理局辦公室個人資料主任提出，地址為香港灣仔皇后大道東 213 號胡忠大廈 29 樓，傳真號碼 2591 0316。
6. 請把你的操作授權證明放在安全及穩妥地方。

¹ 持有 A 類內地業餘無線電台執照及操作證明的人士，只可申請香港業餘電台牌照和／或授權證明於 50.00 - 51.50 MHz、52.025 - 52.11 MHz、144.0 - 146.0 MHz、430.0 - 431.0 MHz 和 435.0 - 439.8 MHz 的頻帶內操作業餘無線電設備。

Please read the information below before completing this form. The "Guidelines for Application for Amateur Station Licence" is published at the Communications Authority's (CA's) website (<https://www.coms-auth.hk>).

1. The Amateur Station Licence (ASL) is issued to a person to possess, establish and maintain an amateur station in Hong Kong.
2. The annual licence fee for an Amateur Station Licence is HK\$150.
3. The Authority To Operate (ATO) is issued to a person to operate licensed amateur radio equipment without possessing any amateur equipment. The ATO is valid for 5 years and the fee is HK\$160.
4. Photocopies of the following documents are required to support this application.
 - (a) Hong Kong Identity Card (HKID) or passport;
 - (b) HKID Card or passport of the guardian if the applicant is below the age of 18;

(Note: If the applicant is the holder of the ASL and Amateur Radio Operation Licence stated in paragraph (c)(iv) below, the applicant and his guardian can submit photocopies of the Mainland Resident Identity Card and Exit-Entry Permit for Travelling to and from Hong Kong and Macau/other travel documents instead)
 - (c) One of the following documents -
 - (i) Hong Kong Radio Amateur Certificate issued by the CA;
 - (ii) Documentary evidence showing that you have passed a radio amateur examination conducted by a recognised local organization;
 - (iii) Harmonised Amateur Radio Examination Certificate (HAREC) issued by an administration participating in the European Conference Postal and Telecommunications (CEPT) Recommendation T/R 61-02 together with documentary evidence showing that you will stay in Hong Kong for a period longer than three months;
 - (iv) ASL issued by the Ministry of Industry and Information Technology of the People's Republic of China and Amateur Radio Operation Licence¹ issued by the Chinese Radio Amateurs Club.
 - (v) Radio Amateur's Examination (City & Guilds of London) Certificate; or
 - (vi) ASL issued by other administrations and recognised by the CA as equivalent to the ASL of Hong Kong.
 - (d) Documentary evidence showing that you have passed a qualified local Morse test (if any).
5. Please return the completed application form by any of the following methods.
 - (a) Application in person or by post to: Licensing Office, Office of the Communications Authority (OFCA), 26/F Wu Chung House, 213 Queen's Road East, Wan Chai, Hong Kong
 - (b) By fax to 3155 0932
 - (c) By e-mail to ama_enq@ofca.gov.hk
 - (d) Use the online form (<https://eform.one.gov.hk/form/oca009/>) to submit the application online
6. The required supporting documents may be uploaded following the instruction if the application is submitted online or submitted by any of the following methods.
 - (a) In person or by post to Licensing Office of OFCA
 - (b) By fax to 3155 0932
 - (c) By e-mail to ama_enq@ofca.gov.hk
7. Payment can be made by cash, PPS, cheque, EPS or bank draft. For payment by cheque or bank draft, please make the crossed cheque or bank draft payable to "Office of the Communications Authority". In case overseas bank draft is used, it must include any additional charges incurred by our local banks. Payment methods:
 - (a) In person to Licensing Office of OFCA, you may pay by cash, crossed cheque, EPS or bank draft
 - (b) If application is submitted online or by post, fax or e-mail, you may send a crossed cheque or bank draft by post to Licensing Office of OFCA or pay by PPS using the given bill number. The bill number (application reference number) will be emailed to you upon online submission
8. The opening hours are 8:30 am to 12:30 pm and 1:30 pm to 5:45 pm Monday to Friday. The office will close on Saturday, Sunday and Public Holidays.
9. For enquiry, please phone (852) **2961 6278**.

Notes about Personal Data

1. The provision of personal data by means of this application form is voluntary. If you do not provide sufficient information, OFCA may not be **able to process** your application.
2. The personal data provided by you will be used by OFCA for processing your application made in this form.
3. The personal data you provide by means of this form may be disclosed to other government departments/agencies in connection with the assessment of your application.
4. You have a right of request for access and correction with respect to personal data. Your right of access includes the right to obtain a copy of your personal data provided by this application form, though a charge may be levied on obtaining such information.
5. Enquiries concerning the personal data collected by means of this form, including the making of request for access and correction, should be submitted in writing to the Personal Data Officer, Office of the Communications Authority, 29/F, Wu Chung House, 213 Queen's Road East, Wan Chai, Hong Kong; or sent by fax to 2591 0316.
6. You are advised to store the ATO card in a safe and secure place.

¹ Holders of Category A Mainland ASL and Amateur Radio Operation Licence are allowed to apply for Hong Kong ASL and/or ATO for operating amateur radio equipment in the 50.00 - 51.50 MHz, 52.025 - 52.11 MHz, 144.0 - 146.0 MHz, 430.0 - 431.0 MHz and 435.0 - 439.8 MHz frequency bands only.

業餘電台牌照申請表 AMATEUR STATION LICENCE APPLICATION FORM

(請在適當方格內加上 ✓ 號並填寫所需的資料。 Please enter ✓ in the appropriate box and fill in the required information.)

甲欄 : 申請人資料

PART A : PARTICULARS OF APPLICANT

1. 姓名 先生 Mr.
Name: 女士 Ms _____
 中文(Chinese) 英文-姓氏先行(English - Surname first)
2. 香港身份證號碼 H.K. ID No.: _____
 護照號碼 Passport No.: _____ 國籍 Nationality: _____
 內地居民身份證號碼 Mainland Resident Identity Card No.: _____
 往來港澳通行證號碼 Exit-Entry Permit for Travelling to and from Hong Kong and Macau No.: _____
 其它旅遊證件號碼 Other Travel Document No.: _____
3. 出生日期
Date of Birth: _____
4. 通訊地址
Correspondence Address: _____
5. 業餘電台位置 (如適用)
Amateur Station Location in Hong Kong (if applicable) : _____
6. 電話號碼 流動 (Mobile) 住宅(Home) 傳真號碼
Telephone No.: _____ Fax No.: _____
7. 電子郵件地址
E-mail Address: _____

乙欄 : 監護人資料 (如申請人未滿十八歲)

PART B : PARTICULARS OF GUARDIAN (for applicant under 18 years of age)

1. 監護人姓名 先生 Mr.
Name of Guardian: 女士 Ms _____
 中文(Chinese) 英文-姓氏先行 (English - Surname first)
2. 香港身份證號碼 H.K. ID No.: _____
 護照號碼 Passport No.: _____ 國籍 Nationality: _____
 內地居民身份證號碼 Mainland Resident Identity Card No.: _____
 往來港澳通行證號碼 Exit-Entry Permit for Travelling to and from Hong Kong and Macau No.: _____
 其它旅遊證件號碼 Other Travel Document No.: _____
3. 關係 _____ 監護人簽名 _____ 日期
Relationship: _____ Guardian's Signature: _____ Date: _____

丙欄 : 申請類別
PART C : TYPE OF APPLICATION

申請業餘電台牌照 及/或 操作授權證明:
 Amateur Station Licence and / or ATO

- 業餘電台牌照 Amateur Station Licence (ASL)
 操作授權證明 Authority To Operate (ATO)
 更改呼號 Change of Call Sign

香港市民 **Hong Kong Resident**

- a. 通過業餘無線電考試於 通訊辦 青衣 IVE 倫敦城市工聯會
 Passed the Radio Amateur Exam. held by OFCA IVE Tsing Yi C & G London
 證書/考生 號碼 簽發/考試日期
 Certificate/Candidate No.: _____ Date of Issue/Examination: _____
- b. 考獲「莫爾斯電碼」及格日期 (如有)
 Date of pass in Morse test (if available): _____
 操作授權證明號碼 (如擁有) 有效日期 呼號
 ATO No. (if possessed): _____ Valid To: _____ Call Sign: _____

持有外國或內地業餘電台牌照人士
Holder of foreign or Mainland Amateur Station Licence

- a. 外國/內地業餘電台牌照號碼
 Foreign / Mainland Amateur Station Licence No. _____
 簽發國家 級別 簽發日期
 Country of Issue: _____ Class _____ Date of Issue: _____
- b. 內地業餘電台操作技術能力證明—業餘電台操作證書 簽發日期
 Mainland Amateur Radio Operation Licence: _____ Date of Issue: _____
- c. 持有香港身份證 In possession of Hong Kong Identity Card 身份證號碼 HKID No.: _____
 沒持有香港身份證 Not in possession of Hong Kong Identity Card

丁欄 : 選擇
PART D : CHOICES

1. 呼號 **CALL SIGN**

- a. 香港的呼號形式如下:
- VR2 後面加上由 'U' 至 'Z' 其中的一個英文字母和最後再由任何兩個英文字母所組成 (供所有申請人選擇)。
 - VR2 後面加上 'A', 'B' 或 'C' 其中的一個英文字母和最後再由任何兩個英文字母所組成 (供合資格的本地「莫爾斯電碼」測試及格 (每分鐘 5 組字) 的申請人選擇)。
 - 兩個英文字母由 'AA' 至 'WZ' 前面加上 VR2 而組成 (供合資格的本地「莫爾斯電碼」測試及格 (每分鐘 12 組字或以上) 的申請人選擇)。

The formats of call sign in Hong Kong are :

- VR2 followed by a letter 'U' to 'Z', then followed by any combination of 2 letters (available for selection by all applicants).
- VR2 followed by a letter 'A', 'B' or 'C', then followed by any combination of 2 letters (available for selection by applicants who have passed a qualified local Morse test (speed 5 wpm)).
- VR2 followed by any combination of 2 letters ranging from 'AA' to 'WZ' (available for selection by applicants who have passed a qualified local Morse test (speed 12 wpm or above)).

- b. 請填寫三個你優先選擇的呼號。如不填寫,呼號將由通訊辦編排。(可選用呼號清單刊載於通訊辦網頁:
<https://www.ofca.gov.hk>)

Please fill in 3 call signs in the order of your preference. In case of not filling in, the call sign will be determined by OFCA. (Available call sign list is published at OFCA's website: <https://www.ofca.gov.hk>)

第一選擇 第二選擇 第三選擇
 1st choice _____ 2nd choice _____ 3rd choice _____

- c. 如你選擇的呼號已被別人選用,呼號將由通訊辦編配。
 If your choices are not available, a call sign will be assigned to you by OFCA.
- d. 短期留港的外國業餘電台持牌人(沒持有香港身份證者),其呼號為'VR2/'後面加上其本國之呼號。
 For short stay foreign amateur station licence holder (without Hong Kong Identity Card), the call sign should be 'VR2/' followed by his/her own national call sign.

2. 選擇要在操作授權證明印上香港身份證號碼
To choose whether to include H.K. ID Number on the ATO card

你可自由選擇是否在操作授權證明上印上香港身份證號碼，該資料可被你所屬的業餘無線電會用作核對身份或其他有關連用途。操作授權證明須放在安全及可靠的地方。但須留意印在操作授權證明上的個人資料有可能會被其他無授權的人士意外地或用別的方法取得。如你在下面方格內作出不同意在操作授權證明上印上身份證號碼的指示，或在下面方格內不作任何指示，操作授權證明上將不會顯示你的身份證號碼。

You are free to choose whether or not to have your HKID Card No. printed on the ATO card. This information provided may be used by your own amateur radio societies for identity verification and/or its other related purposes. However, by having your ID card number printed on the ATO card, you may let other people access without authority your personal data either by accident or otherwise. If you indicate that you do not wish to have your ID card number printed on the ATO card or do not make any indication at the check boxes below, your ID card number will not be shown on the ATO card.

- 操作授權證明印上香港身份證號碼
HK Identity Card Number to be printed on the ATO card
- 操作授權證明不要印上香港身份證號碼
HK Identity Card Number *not* to be printed on the ATO card

戊欄 : 申請人聲明
PART E : DECLARATION OF APPLICANT

茲聲明本人在此表格內所提供的資料均屬真實及正確。

I hereby declare that the particulars given by me in this application form are true and correct.

申請人簽名
Signature of Applicant: _____

日期
Date: _____