

申請航空甚高頻率固定電台牌照 APPLICATION FOR AERONAUTICAL VHF FIXED STATION LICENCE

填寫本表格前，請你閱讀以下資料。牌照申請指引刊載於通訊事務管理局網站(<http://www.coms-auth.hk>)。

1. 航空甚高頻率固定電台牌照只發給在香港註冊的公司而該公司必須擁有或獨家代理在香港國際機場營運的飛行器。表格內所填報的公司名稱及地址將為持牌人的名稱及地址，故必須與商業登記證上所載的相同。
2. 牌費每年港幣1,500元。交回申請表時，請勿附上任何牌照費用，一俟申請獲得批准，本辦公室會通知你有關的指配頻率並寄上電台附表給你填寫。當你收到電台附表後，請盡快填妥並連同應繳的牌照費用交回通訊事務管理局辦公室。
3. 申請人可授權代理人(以下稱為“代理人”)代為填寫及遞交申請表，代理人必須為有效的無線電商牌照〔放寬限制〕的持牌人。同時，一份由申請人簽發委託代理人代為申請牌照的有效授權書必須連同申請表一併遞交。該授權書須有簽發日期，申請人的簽署及公司的蓋印(如適用)。授權書有效期限是簽發後十八個月，除非申請人另有書面說明，過期授權書不會被接受。
4. 所選用的無線電器材，必須已獲通訊事務管理局類型檢定。如須索取更多資料，請致電2961 6321通訊事務管理局辦公室電訊標準組，或於本辦公室的網站(<http://www.ofca.gov.hk>)查閱經驗証的電訊設備名單。
5. 申請時需要提交以下證明文件。
 - (a) 證明申請人擁有航空器或為航空器獨家代理的文件副本，例如：航機註冊文件或航空運輸企業經營許可證。
 - (b) 如公司的組織情形為根據公司條例註冊的「有限公司」，所需文件為：
 - 有效商業登記證副本；及
 - 公司註冊證書副本。
 - (c) 如公司的組織情形為「獨資」或「合夥」經營，所需文件為：
 - 有效商業登記證副本；及
 - 由香港商業登記署所簽發的該公司現時於商業登記冊內的資料摘錄核證本〔即表格1(甲)或表格1(丙)〕。
 - (d) 呈交的商業登記證副本必須包括機印部份，即顯示有繳費日期，收條號碼及繳付的款項。
6. 填妥的申請表格，請以下列方式交回。
 - (a) 親自前往或郵寄至**通訊事務管理局辦公室牌照組**，地址為：**香港灣仔皇后大道東213號胡忠大廈26樓**
 - (b) 傳真至: 3155 0985
 - (c) 電郵至 license.mis@ofca.gov.hk
 - (d) 使用本表格的「提交」按鈕作網上申請
7. 所需證明文件，可於網上提交申請時按照指引上載或以下列方式遞交。
 - (a) 親自前往或郵寄至**通訊事務管理局辦公室牌照組**
 - (b) 傳真至: 3155 0985
 - (c) 電郵至 license.mis@ofca.gov.hk
8. 辦公時間為星期一至五上午八時三十分至下午十二時三十分及下午一時三十分至下午五時四十五分，星期六、日及公眾假期休息。如有任何查詢，請電 2961 6772。

個人資料的說明

1. 透過本表格提供個人資料，屬自願性質。若你沒有提供足夠資料，通訊辦可能無法辦理你的申請。
2. 你所填寫的個人資料，將被通訊辦用以處理你的申請。
3. 你在本申請表上所填寫的個人資料，可能會披露給其他與評審申請有關的政府部門／機構。
4. 你有權要求查閱和改正你的個人資料。你查閱資料的權利包括取得本申請表上所載個人資料的副本，惟索取這些資料時或須繳費。
5. 如對透過本申請表所收集的個人資料有疑問，包括如何提出查閱和改正個人資料的要求，請以書面方式向通訊事務管理局辦公室個人資料主任提出，地址為香港灣仔皇后大道東213號胡忠大廈29樓，傳真號碼2187 3104。

申請航空甚高頻率固定電台牌照
APPLICATION FOR AERONAUTICAL VHF FIXED STATION LICENCE

Please read the information below before completing this application form. The Guidelines for Application of Licence is published at the Communications Authority website (<http://www.coms-auth.hk>).

1. Aeronautical VHF Fixed Station Licence will only be issued to a Hong Kong registered company. The company must be the owner or authorised representative of aircraft operating at the Hong Kong International Airport. The name and address filled in must be the same as shown in your Business Registration Certificate as they will be used as the name and address of the Licensee.
2. The licence fee is HK\$1,500 per annum. Do not send any payment with your application. If your application is approved, you will be given a frequency assignment and a blank schedule form for you to complete. You should then complete and return the schedule form together with the payment for the necessary licence fee.
3. Applicant may authorise an agent (hereafter called "Authorised Agent") to complete and submit this application form on his behalf. The Authorised Agent must be a licensed radio dealer holding a valid Radio Dealers Licence (Unrestricted). A valid letter of authorisation from the applicant authorising the agent to apply for the licence on the applicant's behalf MUST be enclosed with this application form. The authorisation letter should bear an issue date, signature and a company chop (if applicable) of the applicant. Unless it is specified by the applicant, an authorisation letter issued more than eighteen months will not be accepted.
4. The radio equipment used in your radio system must be type approved by the Communications Authority. For further information, please call our Standards Section at 2961 6321 or check the list of certified telecommunications equipment at OFCA website (<http://www.ofca.gov.hk>).
5. The following documents are required to support this application:
 - (a) A copy of relevant document showing that the applicant is owner of an aircraft or its authorised representative, e.g. aircraft registration document or an Air Operator's Certificate.
 - (b) If the status of your company is a "Limited Company" incorporated under the Companies Ordinance, the required supporting documents are:
 - a copy of the valid Business Registration Certificate; AND
 - a copy of Certificate of Incorporation.
 - (c) If the status of your company is "Sole Proprietorship" or "Partnership", the required supporting documents are:
 - a copy of the valid Business Registration Certificate; AND
 - a current Certified Extracts of Information on the Business Register issued by the Business Registration Office, Hong Kong (Form 1(a) or Form 1(c) as appropriate).
 - (d) Copy of the Business Registration Certificate submitted must include the bottom part with a machine-printed column showing the date of payment, the receipt number and the amount paid.
6. The required supporting documents may be uploaded following the instruction if the application is submitted online or submitted by any of the following methods.
 - (a) Application in person or by post to: Licensing Office, OFCA, 26/F Wu Chung House, 213 Queen's Road East, Wanchai, Hong Kong
 - (b) By fax to: 3155 0985
 - (c) By e-mail to license.mis@ofca.gov.hk
 - (d) Use the "Submit" button in this form to submit the application online
7. Please return the supporting documents by the following methods.
 - (a) In person or by post to Licensing office of OFCA
 - (b) By fax to: 3155 0985
 - (c) By e-mail to license.mis@ofca.gov.hk
8. The opening hours are 8:30 am to 12:30 pm and 1:30 pm to 5:45 pm Monday to Friday. Office closes on Saturday, Sunday and Public Holidays. For enquiry, please phone 2961 6772.

NOTES

1. The provision of personal data by means of this application form is voluntary. If you do not provide sufficient information, OFCA may not be able to process your application.
2. The personal data provided by you will be used by OFCA for processing your application made in this form.
3. The personal data you provide by means of this form may be disclosed to other government departments/agencies in connection with the assessment of your application.
4. You have a right of request for access and correction with respect to personal data. Your right of access includes the right to obtain a copy of your personal data provided by this application form, though a charge may be levied on obtaining such information
5. Enquiries concerning the personal data collected by means of this form, including the making of request for access and correction, should be submitted in writing to the Personal Data Officer, Office of the Communications Authority, 29/F, Wu Chung House, 213 Queen's Road East, Wan Chai, Hong Kong or sent by fax to 2187 3104

航空甚高頻率固定電台牌照申請表

AERONAUTICAL VHF FIXED STATION LICENCE APPLICATION FORM

〔請在適當方格內加上✓號。Please enter✓in the appropriate check box.〕

申請人資料 PARTICULARS OF APPLICANT:

申請人名稱: _____

Name of Applicant: (英文, 請用正楷) (In English BLOCK letters)

(中文, 如適用者) (In Chinese, if applicable)

公司的組織情形: _____

Status of Company 獨資 / 合夥 / 有限公司
Sole Proprietorship / Partnership / Limited Company

商業登記証號碼: _____

Business Registration Certificate No.

地址 Address: _____

電話號碼: _____

Telephone No.

傳真號碼: _____

Fax No.

電郵地址: _____

E-mail Address

業務性質: _____

Nature of Business

聯絡人資料 CONTACT PERSON INFORMATION:

姓名: _____

Name

地址 Address: (如與上址不同 if different from above)

電話號碼: _____

Telephone No.

傳真號碼: _____

Fax No.

電郵地址: _____

E-mail

授權代理人 AUTHORISED AGENT: (請看申請資料第3段 See paragraph 3 of the information notes)

(若你想授權代理人代你申請牌照, 請填寫下列資料。你並非必須委託任何人代你申請牌照。)

(Complete only if you wish to authorise an agent to apply for the licence on your behalf. It is NOT compulsory to appoint an authorised agent.)

授權代理人的公司名稱: _____

Company Name of Authorised Agent

電話號碼: _____

Telephone No.

傳真號碼: _____

Fax No.

電郵地址: _____

E-mail Address

無線電商牌照(放寬限制)號碼 Radio Dealers Licence (Unrestricted) No.: RU

(注意: 一份由申請人簽發委託代理人代為申請牌照的有效授權書必須連同申請表一併遞交)

(Attention: A valid letter of authorisation from the applicant authorising the agent to apply for the licence on the behalf of the applicant must be enclosed with this application form.)

