

**通訊事務管理局辦公室**  
**OFFICE OF THE COMMUNICATIONS AUTHORITY**  
**申請專用移動無線電系統牌照（無線電咪）**  
**APPLICATION FOR PRIVATE MOBILE RADIO SYSTEM LICENCE**  
**(WIRELESS MICROPHONE)**

填寫本表格前，請先參閱夾附的「備註」。填妥的申請表，須連同備註 3 所述的證明文件，交回香港灣仔皇后大道東213號胡忠大廈26樓通訊事務管理局辦公室牌照組，傳真號碼3155 0987。查詢請電 2961 6672。  
 Please read the attached "NOTES" before completing this form. The completed application form, together with the supporting documents as specified in NOTE 3, should be returned to the Licensing Unit, Office of the Communications Authority at 26/F., Wu Chung House, 213 Queen's Road East, Wan Chai, Hong Kong or by fax to 3155 0987. For enquiry, please telephone 2961 6672.

**本欄不用填寫 For Official Use Only**

Application No.: .....

Date received .....

1. 申請人資料 PARTICULARS OF APPLICANT :

公司/機構名稱：.....  
 Company/Organisation name (英文，請用正楷) (In BLOCK letters)  
 .....  
 (中文，如適用者) (In Chinese, if applicable)

公司/機構地址：.....  
 Company/Organisation address  
 .....

在貴公司/機構內負責這申請的人士：  
 The person in your company/organisation who is responsible for this application:

姓名：..... 組/部門：.....  
 Name Section / Department

通訊地址：.....  
 Correspondence Address

電話號碼：..... 傳真號碼：..... 電郵地址：.....  
 Telephone No. Fax No. E-mail Address

請選剔✓其中一個方格以表示你想本辦公室以後與你通訊的方式：  
 Please tick ✓ one of the boxes below to indicate your preferred method of subsequent communication with this office:

電郵 E-mail  傳真 Fax  郵寄 Post

公司/機構的組織情形 (如適用): \* 獨資經營 / 合夥經營 / 有限公司  
 Status of the company/organisation (if applicable) \* Sole Proprietorship / Partnership / Limited Company

\* 刪去不適用者  
 \* Delete whichever inapplicable

2. 貴公司/機構是否持有有效的專用移動無線電系統(無線電咪)牌照? (請☑下列適當的一格)  
 Does your company/organisation hold a Private Mobile Radio System Licence (Wireless Microphone) issued by the Communications Authority? (Please ☑ one box below to indicate.)

是 YES 請提供牌照號碼：.....  
 Please give the licence number

否 NO 申請表須連同備註 3 所述的證明文件一併遞交。  
 Supporting documents as mentioned in NOTE 3 must be enclosed with the application.

3. 使用無線電咪的地點 Location where the wireless microphone(s) will be used:

.....  
 .....

4. 請列出擬申請牌照的無線電咪：  
List the wireless microphone(s) under application for licence

| 廠名<br><u>Make</u> | 型號<br><u>Type</u> | 編號<br><u>Serial No.</u> | 頻率 (兆赫)<br><u>Frequency (MHz)</u> | 輸出功率 (毫瓦)<br><u>Output power (mW)</u> |
|-------------------|-------------------|-------------------------|-----------------------------------|---------------------------------------|
| 1.....            | .....             | .....                   | .....                             | .....                                 |
| 2.....            | .....             | .....                   | .....                             | .....                                 |
| 3.....            | .....             | .....                   | .....                             | .....                                 |
| 4.....            | .....             | .....                   | .....                             | .....                                 |
| 5.....            | .....             | .....                   | .....                             | .....                                 |
| 6.....            | .....             | .....                   | .....                             | .....                                 |
| 7.....            | .....             | .....                   | .....                             | .....                                 |
| 8.....            | .....             | .....                   | .....                             | .....                                 |
| 9.....            | .....             | .....                   | .....                             | .....                                 |
| 10.....           | .....             | .....                   | .....                             | .....                                 |

如申請牌照的無線電咪如超過 10支，請影印本頁列出其餘的資料。  
If you have more than 10 wireless microphones applying for licence, please list details of the rest on a copy of this page.

5. 聲明：  
DECLARATION :

\*本人/我們 聲明本申請表內所填報的資料全部真實及正確無誤。  
\*I/We declare that the information given in this form is true and correct.

\*申請人公司/機構印鑑  
\*Applicant's Company/Organisation Chop

申請人簽署：.....  
Signature of Applicant

簽署人全名：.....  
Signatory's full name (請用正楷書寫) (In BLOCK letters)

職位：.....  
Position held (如東主、合夥人、經理) (e.g. Proprietor, Partner, Manager)

日期：.....  
Date

\*刪去不適用者  
\*Delete whichever inapplicable

## 備 註

### 豁免領牌

1. 根據電訊(電訊器具)(豁免領牌)令，管有或使用符合該豁免令附表2所列的技術準則的無線電咪，均一律毋需領取牌照（例如操作頻率在40.66~40.70 兆赫頻段內、或操作頻率為 33.14 兆赫、36.40 兆赫、 36.55 兆赫、36.85 兆赫、37.10 兆赫、42.89 兆赫、44.87 兆赫或 47.27 兆赫及有效輻射功率不超過10毫瓦，操作頻率為174.10 兆赫及有效輻射功率不超過20毫瓦，或豁免令附表2所列的其他適用頻帶）。擁有或使用不符合上述規格的無線電咪，則須申領牌照。

### 發牌的基本要求

2. (a) 請特別注意，在以下第 2(b) 段所列頻段以外操作的無線電咪，其牌照申請將不獲考慮。現時每支無線電咪的牌照年費為港幣**220**元。  
 (b) 該無線電咪須在 174.15 ~ 174.925 兆赫 或 184.05 ~ 184.95 兆赫頻段間操作。不過，無線電咪的確實操作頻率，將由通訊事務管理局指配。  
 (c) 該無線電咪必須已獲通訊事務管理局類型檢定，而其最大有效輻射功率不得超過 20 毫瓦。

### 證明文件

3. 申請必須以本港註冊的公司/機構的名義提出。以下證件須連同申請表格一併遞交：
  - (a) 如公司/機構的組織情形為「獨資」或「合夥」經營，需提交下列文件：—
    - 有效商業登記證的副本； **及**
    - 由香港商業登記署所簽發的該公司/機構現時於商業登記冊內的資料摘錄核證本〔即表格1(甲) 或 表格1(丙)〕。
  - (b) 如公司/機構的組織情形為根據公司條例註冊的「有限公司」，所需文件為：—
    - 有效商業登記證的副本； **及**
    - 有關該公司的公司註冊證明書副本。
  - (c) 如公司/機構的組織情形非屬上述性質，所需文件為：—
    - 有效商業登記證的副本； **或**
    - 可證明團體已在香港註冊的證明文件副本； **及**
    - 地址證明（如電費單或電話費單等）。

(**注意**：呈交的商業登記證副本必須包括機印部份，即顯示有繳費日期，收條號碼及繳付的款項。如未能呈交所有證件，申請將不獲處理。)

### 交回申請表格

4. 請將已填妥的申請表格連同備註 3所列的證明文件，親身或以郵寄方式交回通訊事務管理局辦公室牌照組，地址為香港灣仔皇后大道東 213 號胡忠大廈 26 樓。呈交申請表格時請勿附上任何費用，一俟申請獲得處理，本辦公室便會通知申請人繳付所需的牌照費。如有查詢，請電 2961 6672。

### 個人資料的說明

1. 透過本表格提供個人資料，屬自願性質。若你沒有提供足夠資料，通訊辦可能無法辦理你的申請。
2. 你所填寫的個人資料，將被通訊辦用以處理你的申請。
3. 你在本申請表上所填寫的個人資料，可能會披露給其他與評審申請有關的政府部門／機構。
4. 你有權要求查閱和改正你的個人資料。你查閱資料的權利包括取得本申請表上所載個人資料的副本，惟索取這些資料時或須繳費。
5. 如對透過本申請表所收集的個人資料有疑問，包括如何提出查閱和改正個人資料的要求，請以書面方式向通訊事務管理局辦公室個人資料主任提出，地址為香港灣仔皇后大道東213 號胡忠大廈29 樓，傳真號碼2591 0316。

## NOTES

### Exemption from licensing

1. Under the Telecommunications (Telecommunications Apparatus) (Exemption from Licensing) Order, no licence is required for the possession or use of wireless microphone which satisfies the technical criteria set out in the Schedule 2 to the exemption order (e.g. microphone that operates at a frequency between 40.66 – 40.70 MHz, or at 33.14 MHz, 36.40 MHz, 36.55 MHz, 36.85 MHz, 37.10 MHz, 42.89 MHz, 44.87 MHz or 47.27 MHz and transmits with effective radiated power not exceeding 10 milliwatts, or at 174.10 MHz with effective radiated power not exceeding 20 milliwatts, or in other appropriate frequency bands set out in Schedule 2 to the exemption order). The possession or use of wireless microphone which does not satisfy the conditions of exemption requires a licence.

### Basic requirements for licensing

2. (a) It is important to note that application for licence will not be considered for wireless microphone which operates at a frequency outside the frequency bands mentioned in paragraph 2(b) below. The current annual licence fee is **HK\$220** per wireless microphone.
- (b) The wireless microphone should operate at a frequency between 174.15 – 174.925 MHz or 184.05 – 184.95 MHz. However, the exact operating frequency of the wireless microphone will be assigned by the Communications Authority.
- (c) The wireless microphone must be type approved by the Communications Authority and its maximum effective radiated power must not exceed 20 milliwatts.

### Supporting documents

3. The application should be made in the name of a company/organization registered in Hong Kong. The following supporting documents must be enclosed with your application:
  - (a) If the status of your company/organization is "Sole Proprietorship" or "Partnership", the required supporting documents are:
    - A copy of the valid Business Registration Certificate; **AND**
    - A current **Certified Extracts of Information on the Business Register** issued by the Business Registration Office, Hong Kong. (Form 1(a) or Form 1(c) as appropriate)
  - (b) If the status of your company/organization is a "Limited Company" incorporated under the Companies Ordinance, the required supporting documents are:
    - A copy of the valid Business Registration Certificate with the name of the body corporate; **AND**
    - A copy of Certificate of Incorporation in respect of the corporation.
  - (c) If the status of your company/organization is not one of the above, the required supporting documents are:
    - A copy of the valid Business Registration Certificate; **OR**
    - A copy of the documentary proof that your organization is legally registered in Hong Kong ; **AND**
    - Proof of company/organization address (e.g. copy of electric bill, telephone bill, etc.).

( **Attention:** Copy of the Business Registration Certificate submitted must include the bottom part with a machine-printed column showing the date of payment, the receipt number and the amount paid. Application with insufficient supporting document will **not** be processed).

### Returning the application form

4. The completed application form, together with copies of the relevant supporting documents as mentioned in Note 3 should be returned to the Licensing Unit, Office of the Communications Authority at 26/F., Wu Chung House, 213 Queen's Road East, Wan Chai, Hong Kong. Do not send any payment with your application. You will be notified to remit the required licensee fee as soon as your application has been processed. For enquires, please telephone 2961 6672.

### Notes about Personal Data

1. The provision of personal data by means of this application form is voluntary. If you do not provide sufficient information, OFCA may not be able to process your application.
2. The personal data provided by you will be used by OFCA for processing your application made in this form.
3. The personal data you provide by means of this form may be disclosed to other government departments/agencies in connection with the assessment of your application.
4. You have a right of request for access and correction with respect to personal data. Your right of access includes the right to obtain a copy of your personal data provided by this application form, though a charge may be levied on obtaining such information.
5. Enquiries concerning the personal data collected by means of this form, including the making of request for access and correction, should be submitted in writing to the Personal Data Officer, Office of the Communications Authority, 29/F, Wu Chung House, 213 Queen's Road East, Wan Chai, Hong Kong; or sent by fax to 2591 0316.

