

**申請專用移動無線電系統牌照**  
**(系統只限手提無線電通話機)**  
**APPLICATION FOR PRIVATE MOBILE RADIO SYSTEM LICENCE**  
**(SYSTEM CONSISTING OF PORTABLE TRANSCEIVERS ONLY)**

填寫本表格前，請先參閱夾附的「備註」及「牌照資料」。填妥的申請表，須連同備註1所述的證明文件及牌照費用，交回香港灣仔皇后大道東213號胡忠大廈26樓通訊事務管理局辦公室牌照組，傳真號碼 3155 0987。如有查詢，請電 2961 6672。

Please read the attached "NOTES" and "LICENSING INFORMATION" before completing this form. The completed application form together with the relevant supporting documents as mentioned in NOTE 1 and payment for the licence fees should be returned to the Licensing Unit, Office of the Communications Authority at 26/F., Wu Chung House, 213 Queen's Road East, Wan Chai, Hong Kong or by fax to 3155 0987. For enquiries, please telephone 2961 6672.

**本欄不用填寫 For Official Use Only**

Application No. ....

Date received .....

**申請人資料 PARTICULARS OF APPLICANT**

有關需遞交的證明文件副本，請參看備註 1。 See NOTE 1 for copies of the supporting documents to be enclosed.

1. 公司/機構名稱: .....

Company/Organisation Name (英文，請用正楷) (In BLOCK letters)

.....  
 (中文，如適用者) (In Chinese, if applicable)

2. 公司/機構地址: .....

Company/Organisation Address

3. 在貴公司/機構內負責這申請的人士 (見備註 2):

The person in your company/organisation who is responsible for this application (See NOTE 2)

姓名: .....

Name

通訊地址: .....

Correspondence Address

電話號碼: ..... 傳真號碼: ..... 電郵地址: .....

Telephone No.

Fax No.

E-mail Address

\* 請選別✓一方格以表示你想本辦公室以後與你通訊的方式:

\* Please tick ✓ one box below to indicate your preferred method of subsequent communication with OFCA:

電郵 E-mail

傳真 Fax

郵寄 Post

4. 請選別✓一方格以指出貴公司/機構的主要業務 (見備註 3)

Please tick ✓ one box below to indicate the primary business of your company/organisation (See NOTE 3):

(a)  建造及/或建築 Construction and/or Building

(b)  屋宇管理及/或護衛 Estate management and/or Security

(c)  運輸及/或派遞服務 Transportation and/or Delivery service

(d)  工程及/或顧問 Engineering and/or Consultant

(e)  公共事業 Public utilities

(f)  其他，請說明 Others, please specify .....

**授權代理人 AUTHORISED AGENT** (見備註 4) (See NOTE 4)

(若你想授權代理人代你申請牌照，請填寫下列資料。你**並非**必須委託任何人代你申請牌照。一份由申請人簽發委託代理人代為申請牌照的**有效授權書**必須連同申請表一併遞交。)

(Complete only if you wish to authorise an agent to apply for the licence on your behalf. Authorisation is **NOT** compulsory. A **valid letter of authorisation** from the applicant authorising the agent to apply for the licence on behalf of the applicant must be enclosed with this application form.)

5. (a) 授權代理人的公司名稱及地址: .....

Company Name and Address of Authorised Agent

(b) 聯絡人姓名: ..... 組/部門: .....

Name of Contact Person

Section/Department

電話號碼: ..... 傳真號碼: ..... 電郵地址: .....

Telephone No.

Fax No.

E-mail Address

(c) 無線電商牌照(放寬限制)號碼 Radio Dealers Licence (Unrestricted) No.: **RU** .....

**擬用器材 PROPOSED EQUIPMENT**

6. 請剔✓一方格以表示你想使用的頻帶  
Please tick ✓ one box below to indicate the frequency band you prefer :

- (a)  甚高頻帶  
**VHF band**  
(142 / 175 \* 兆赫 MHz)      有關指配給你使用的頻率，請看備註5(a).  
*See Note 5(a) for the frequencies that will be assigned for your use.*  
\*刪去不適用者  
\*Delete whichever inapplicable
- (b)  超高頻帶  
**UHF band**  
有關指配給你使用的頻率，請看備註5(b).  
*See Note 5(b) for the frequencies that will be assigned for your use.*
- (c)  數碼甚高頻帶  
**Digital VHF band**  
有關指配給你使用的頻率，請看備註5(c).  
*See Note 5(c) for the frequencies that will be assigned for your use.*
- (d)  數碼超高頻帶  
**Digital UHF band**  
有關指配給你使用的頻率，請看備註5(d).  
*See Note 5(d) for the frequencies that will be assigned for your use.*

7. (a) 現擬申請牌照的手提無線電通話機數量： ..... 部  
Number of portable transceivers for which you wish to apply for licence now: ..... sets
- (b) 請列出上述手提無線電通話機的詳細資料（見備註 6）：  
Please list the details of these portable transceivers (See Note 6 )

項目 Item No.	無線電器材資料 Radio Equipment Information			天線類型 Antenna type	呼號 Call Sign	最大有效 輻射功率 (瓦特) Maximum E.R.P.(Watts)	本欄不用填寫 OFFICIAL USE ONLY	
	廠名 Make	型號 Type	機身編號 Serial number				Freq. Group	Licence number
1.	.....	.....	.....	.....	.....	.....	.....	.....
2.	.....	.....	.....	.....	.....	.....	.....	.....
3.	.....	.....	.....	.....	.....	.....	.....	.....
4.	.....	.....	.....	.....	.....	.....	.....	.....
5.	.....	.....	.....	.....	.....	.....	.....	.....
6.	.....	.....	.....	.....	.....	.....	.....	.....
7.	.....	.....	.....	.....	.....	.....	.....	.....
8.	.....	.....	.....	.....	.....	.....	.....	.....
9.	.....	.....	.....	.....	.....	.....	.....	.....
10.	.....	.....	.....	.....	.....	.....	.....	.....
11.	.....	.....	.....	.....	.....	.....	.....	.....
12.	.....	.....	.....	.....	.....	.....	.....	.....
13.	.....	.....	.....	.....	.....	.....	.....	.....
14.	.....	.....	.....	.....	.....	.....	.....	.....
15.	.....	.....	.....	.....	.....	.....	.....	.....
16.	.....	.....	.....	.....	.....	.....	.....	.....
17.	.....	.....	.....	.....	.....	.....	.....	.....
18.	.....	.....	.....	.....	.....	.....	.....	.....
19.	.....	.....	.....	.....	.....	.....	.....	.....
20.	.....	.....	.....	.....	.....	.....	.....	.....

如超過 20 部手提無線電通話機，請影印本頁列出其餘的資料。  
If there are more than 20 portable transceivers, please list details of the rest on a copy of this page.

**支票的資料 DETAILS OF THE CHEQUE**

(見備註 7) (See NOTE 7)

8. 請填寫附上用來繳付正確牌費支票的資料。

Please give details of the cheque enclosed for payment of the correct licence fees.

銀行	支票號碼	銀碼
Bank .....	Cheque No. ....	Amount .....

**申請人聲明 DECLARATION OF APPLICANT**

(見備註 8) (See NOTE 8)

9. 致：通訊事務管理局

To : Communications Authority

\*本人/我們 聲明本申請表內所填報的資料全部真實及正確無誤。\*本人/我們 得悉指配的頻率需與其他用戶共用，  
\*本人/我們 並知悉如有違反電訊條例或牌照條件內有關管有或使用手提無線電通話機的規定，\*本人/我們 須對此負責。

\*I/we declare that the information given in this application form is true and correct. \*I/We understand that the frequency assignment is given on a shared basis with other users and \*I/we also understand that \*I/we shall be and remain liable for any contravention of the Telecommunications Ordinance or the licence conditions in the possession or use of the portable transceivers.

\*申請人公司/機構印鑑 或 授權代理人公司  
印鑑

\*Applicant's Company/Organisation Chop or  
Authorised Agent's Company Chop

\*申請人/授權代理人簽署：.....

\* Signature of Applicant / Authorised Agent

簽署人全名：.....

Signatory's full name (請用正楷書寫) (In BLOCK LETTERS)

職位：.....

Position held (如東主、合夥人、經理 等) (e.g. Proprietor, Partner, Manager etc.)

日期：.....

Date

\*刪去不適用者

\*Delete whichever inapplicable

## 備 註

### 填寫申請表時請閱下列備註：

1. 專用移動無線電系統牌照只發給在香港註冊的公司或機構。填上的公司名稱及地址將為持牌人的名稱及地址，故必須與商業登記證上所載的相同。以下證件須連同表格一併遞交：
  - (a) 如申請人為「獨資」或「合夥」經營公司/機構，需提交下列文件：—
    - 有效商業登記證的副本； **及**
    - 由香港商業登記署所簽發的該公司/機構現時於商業登記冊內的資料摘錄核證本（即表格1(甲)或表格1(丙)）。
  - (b) 如申請人為根據公司條例註冊的「有限公司」，所需文件為：—
    - 有效商業登記證的副本； **及**
    - 有關該公司的公司註冊證明書副本。
  - (c) 非屬上述性質的公司或機構，所需文件為：—
    - 有效商業登記證的副本； **或**
    - 可證明團體已在香港註冊的證明文件副本； **及**
    - 地址證明。（如電費單或電話費單等）

**(注意：**呈交的商業登記證副本必須包括機印部份，即顯示有繳費日期、收條號碼及繳付的款項。如未能呈交所有證件，申請將不獲處理。)
2. 本辦公室在處理申請時，如有問題需申請人澄清，將會聯絡此人。
3. 請選一項最恰當地說明貴公司/機構的主要業務，並在方格內加上剔✓號。由於此屬牌照資料的一部分，申請人必須填寫。專用移動無線電系統牌照只發給設立移動無線電系統以收發與公司/機構業務有關的口頭訊息之用。此項資料，亦會用來指配供甚高頻帶 (VHF band) 手提機使用的共用頻率。
4. 申請人可授權代理人（以下稱為“代理人”）代為填寫及遞交申請表，代理人必須為有效的無線電商牌照(放寬限制)的持有人。同時，一份由申請人簽發委託代理人代為申請牌照的**有效授權書必須**連同申請表一併遞交。所有授權書必須有簽發日期，申請人的簽署及公司的蓋印，除非申請人書面說明，否則授權書在簽發十八個月後便將**不會**被接受。
5. (a) 如選甚高頻帶 (VHF band)，使用的頻率會按照下表指配：

#### 在甚高頻帶 (VHF band) 內指配予手提無線電電話機使用的共用頻率

頻率組別	公司/機構的主要業務	指配頻率 (兆赫)	發射類別	最大有效輻射功率
第 1 組	建造及/或建築	142.8500; 142.8875; 142.9125; 143.9375; 149.0375; 149.7750 及“開放頻道”#	11K0F3E	1 瓦特
第 2 組	屋宇管理及/或護衛	142.8625; 142.9250; 142.9500; 142.9750; 143.8750; 143.9250; 143.9875; 149.0500; 149.7625; 149.7875 及“開放頻道”#	11K0F3E	1 瓦特
第 3 組	運輸及/或派遞服務	142.9000; 142.9625; 149.0250 及“開放頻道”#	11K0F3E	1 瓦特
第 4 組	工程及/或顧問	142.8750; 142.9625; 143.9625 及“開放頻道”#	11K0F3E	1 瓦特
第 5 組	公共事業	142.8250; 149.2750 及“開放頻道”#	11K0F3E	1 瓦特
第 6 組	其他	142.8375; 149.3000; 149.3125; 149.3250; 149.5000; 149.5250 及“開放頻道”#	11K0F3E	1 瓦特
第 8 組	建造及/或建築	175.3750 (只供設有基地電台系統使用) @; 175.4500 及“開放頻道”#	11K0F3E	1 瓦特
第 9 組	屋宇管理及/或護衛	175.4125 (只供設有基地電台系統使用) @; 175.4625; 175.4875 及“開放頻道”#	11K0F3E	1 瓦特
第 10 組	運輸及/或派遞服務	175.4000 及“開放頻道”#	11K0F3E	1 瓦特
第 11 組	工程及/或顧問	175.3875; 175.4250 及“開放頻道”#	11K0F3E	1 瓦特
第 12 組	公共事業 *	175.4750 及“開放頻道”#	11K0F3E	1 瓦特

@ 基地電台的設置須先經通訊事務管理局辦公室批准，而基地電台的有效輻射功率為 1 瓦特及發射類別為 11K0F3E。如基地電台裝有室外天線，它的最大高度為地面起計十米。

\* 手提無線電電話機須裝設有連續音頻編碼靜噪功能 (CTCSS)。

# "開放頻道": 開放頻道有22條單頻單工頻率，每條頻率的頻道間距為12.5 千赫。已領有牌照的手提無線電電話機，除指配的頻率外，亦獲准使用該等開放頻道。開放頻道的頻率為：—

70.0500 兆赫    70.0625 兆赫    70.0750 兆赫    70.0875 兆赫    70.1000 兆赫    70.1125 兆赫    70.1250 兆赫  
 149.3375 兆赫    149.3500 兆赫    149.3625 兆赫    149.3750 兆赫    149.3875 兆赫    149.4000 兆赫    149.4125 兆赫  
 149.4250 兆赫    149.4375 兆赫    149.4500 兆赫    149.4625 兆赫    149.4750 兆赫    149.4875 兆赫    149.5375 兆赫  
 149.5500 兆赫

5. (b) 如選用超高頻帶 (UHF band), 則不論申請公司/機構的主要業務為何, 均會獲指配下列頻率: —

頻 率 (兆赫) : 460.8500; 462.8500; 462.9250; 463.1000; 463.3750; 463.4000 及 "開放頻道"#  
發 射 類 別 : 16K0F3E  
最大有效輻射功率 : 1 瓦特  
頻 率 組 別 : 第 7 組

5. (c) 如選用數碼甚高頻帶 (VHF band), 則不論申請公司/機構的主要業務為何, 均會獲指配下列頻率: —

頻 率 (兆赫) : 148.6125 及 "開放頻道"#  
發 射 類 別 : 7K60FXE  
最大有效輻射功率 : 1 瓦特  
頻 率 組 別 : 第 30 組

5. (d) 如選用數碼超高頻帶 (UHF band), 則不論申請公司/機構的主要業務為何, 均會獲指配下列頻率: —

頻 率 (兆赫) : 460.625 及 "開放頻道"#  
發 射 類 別 : 7K60FXE  
最大有效輻射功率 : 1 瓦特  
頻 率 組 別 : 第 31 組

6. 擬使用的無線電器材必須為已獲通訊事務管理局類型檢定的器材。填報的廠名及型號, 必須與類型檢定證書上的廠名及型號完全相同。有關資料如有任何差異, 均可作未經類型檢定論, 而申請亦將不獲接納。同時, 器材的機身編號必須填寫, 否則本辦公室不能簽發牌照給你。

本辦公室的互聯網站 <http://www.ofca.gov.hk> 中的「電訊設備驗證及標籤計劃」一欄內有一份列載所有獲得類型檢定的無線電器材的名單, 申請人可查閱此名單, 以確定所選的器材是否合用。

7. 呈交申請表時請緊記付上抬頭「通訊事務管理局辦公室」並加劃線的支票, 用以繳付所需的牌照費用。現時每部手提無線電話機的牌照年費為港幣220元正。

8. 此申請表必須依下述 (a) 或 (b) 方式簽署。簽署不當的申請表將不獲處理: —

(a) 由申請人簽署 —

倘申請人是「獨資」經營的公司, 申請表需由東主簽署。倘由「合夥」公司提出申請, 申請表應由其中一位合夥人代表簽署。倘由根據公司條例註冊的公司或其他團體提出申請, 申請表應由董事或經理簽署。

(b) 由授權代理人簽署 —

如以上備註4所說, 申請人可授權代理人代為申請牌照。在此情況下, 申請表可由授權代理人公司內的一位負責人簽署, 但必須夾附一份由申請人簽發的**有效授權書**以作證明。

請將已填妥的申請表格連同備註1 所列的證明文件, 以及繳付牌費的劃線支票(抬頭寫「通訊事務管理局辦公室」), 親身或以郵寄方式交回通訊事務管理局辦公室牌照組, 地址為香港灣仔皇后大道東213號胡忠大廈26樓。請注意, 支票會在接獲申請後即時兌現。如申請不獲接納, 會退還款項予申請人。申請人需緊記, 未經填妥的申請表格、欠缺有關證明文件、或無線電器材為未經檢定類型者, 本辦公室均無法處理你的申請。如有查詢, 請致電 2961 6672。

## 個人資料的說明

1. 透過本表格提供個人資料, 屬自願性質。若你沒有提供足夠資料, 通訊辦可能無法辦理你的申請。
2. 你所填寫的個人資料, 將被通訊辦用以處理你的申請。
3. 你在本申請表上所填寫的個人資料, 可能會披露給其他與評審申請有關的政府部門/ 機構。
4. 你有權要求查閱和改正你的個人資料。你查閱資料的權利包括取得本申請表上所載個人資料的副本, 惟索取這些資料時或須繳費。
5. 如對透過本申請表所收集的個人資料有疑問, 包括如何提出查閱和改正個人資料的要求, 請以書面方式向通訊事務管理局辦公室個人資料主任提出, 地址為香港灣仔皇后大道東213 號胡忠大廈29 樓, 傳真號碼2591 0316。

## NOTES

The following NOTES are to help you in completing the application form:

1. Private Mobile Radio System Licence will only be issued to companies/organisations registered in Hong Kong. The name and address filled in will be used as the name and address of the Licensee and they must be the same as those shown in your Business Registration Certificate. When submitting your application, the following relevant supporting documents **MUST** be enclosed:
  - (a) If the status of your company/organisation is "Sole Proprietorship" or "Partnership", the required supporting documents are:
    - a copy of the valid Business Registration Certificate; **AND**
    - a current **Certified Extracts of Information on the Business Register** issued by the Business Registration Office, Hong Kong. (Form 1(a) or Form 1(c) as appropriate)
  - (b) If the status of your company/organisation is a "Limited Company" incorporated under the Companies Ordinance, the required supporting documents are:
    - a copy of the valid Business Registration Certificate with the name of the body corporate; **AND**
    - a copy of Certificate of Incorporation in respect of the corporation.
  - (c) If the status of your company/organisation is not one of the above, the required supporting documents are:
    - a copy of the valid Business Registration Certificate; **OR**
    - a copy of the documentary proof that your organisation is legally registered in Hong Kong ; **AND**
    - proof of company address (e.g. copy of electric bill, telephone bill, etc.).

( **Attention**: Copy of the Business Registration Certificate submitted must include the bottom part with a machine-printed column showing the date of payment, the receipt number and the amount paid. Application with insufficient supporting document will **not** be processed).
2. This is the person in your company/organisation who may be contacted in case we need clarification in processing your application.
3. Tick one box which best describes the primary business of your company/organisation. This information is mandatory because it is part of the licensing information. Private Mobile Radio System Licence will only be issued for the establishment of a mobile radio system for the purpose of transmitting and receiving spoken message concerning the business of the company/organisation. This information is also used for the assignment of the common frequencies in the VHF band for portable systems.
4. Applicant may authorise an agent (hereinafter called "Authorised Agent") to complete and submit this application form on his behalf. The Authorised Agent must be a licensed radio dealer holding a valid Radio Dealers Licence (Unrestricted) and a **valid letter of authorisation** from the applicant authorising the agent to apply for the licence on the applicant's behalf **MUST** be enclosed with this application form. The authorisation letter should bear an issue date, signature and a company chop of the applicant. Unless it is specified by the applicant, authorisation letters issued more than eighteen months will **not** be accepted.
5. (a) If you choose the VHF band, the frequencies that will be assigned for your use will be given according to the table below:

Table : Frequency Assignment for Portable Transceivers Operating on Common Frequencies in the VHF Band

Freq. Group	Primary business of your company/organisation	Frequencies that will be assigned for your use (MHz)	Class of Emission	Max. effective radiated power
Group 1	Construction and/or Building	142.8500; 142.8875; 142.9125; 143.9375; 149.0375; 149.7750 and the "open channels" #	11K0F3E	1 Watt
Group 2	Estate management and/or Security	142.8625; 142.9250; 142.9500; 142.9750; 143.8750; 143.9250; 143.9875; 149.0500; 149.7625; 149.7875 and the "open channels" #	11K0F3E	1 Watt
Group 3	Transportation and/or Delivery service	142.9000; 142.9625; 149.0250 and the "open channels" #	11K0F3E	1 Watt
Group 4	Engineering and/or Consultant	142.8750; 142.9625; 143.9625 and the "open channels" #	11K0F3E	1 Watt
Group 5	Public utilities	142.8250; 149.2750 and the "open channels" #	11K0F3E	1 Watt
Group 6	Others	142.8375; 149.3000; 149.3125; 149.3250; 149.5000; 149.5250 and the "open channels" #	11K0F3E	1 Watt
Group 8	Construction and/or Building	175.3750 (Only with base station installed) @; 175.4500 and the "open channels" #	11K0F3E	1 Watt
Group 9	Estate management and/or Security	175.4125 (Only with base station installed) @; 175.4625; 175.4875 MHz and the "open channels" #	11K0F3E	1 Watt
Group 10	Transportation and/or Delivery service	175.4000 and the "open channels" #	11K0F3E	1 Watt
Group 11	Engineering and/or Consultant	175.3875; 175.4250 and the "open channels" #	11K0F3E	1 Watt
Group 12	Public utilities *	175.4750 and the "open channels" #	11K0F3E	1 Watt

@ To set up a base station, prior approval should first be obtained from the Office of the Communications Authority. The maximum effective radiated power of base station is 1.0W and class of emission is 11K0F3E. For outdoor antenna of the base station, if any, the maximum height of antenna above local terrain is 10 metres.

\* The portable transceiver should be equipped with Continuous Tone Coded Squelch System (CTCSS) function.

# **"Open channels"**: This is a set of 22 single-frequency channels with 12.5 kHz channel spacing. All licensed portable transceivers, in addition to their assigned frequencies, are allowed to use any or all of the frequencies in the single-frequency-simplex mode within this set of channels. Frequencies of the open channels are:

70.0500 MHz	70.0625 MHz	70.0750 MHz	70.0875 MHz	70.1000 MHz	70.1125 MHz	70.1250 MHz
149.3375 MHz	149.3500 MHz	149.3625 MHz	149.3750 MHz	149.3875 MHz	149.4000 MHz	149.4125 MHz
149.4250 MHz	149.4375 MHz	149.4500 MHz	149.4625 MHz	149.4750 MHz	149.4875 MHz	149.5375 MHz
149.5500 MHz						

5. (b) If you choose the UHF band, the frequencies that will be assigned for your use, irrespective of the primary business of your company/organisation, will be as below:

Frequencies (MHz) : 460.8500; 462.8500; 462.9250; 463.1000; 463.3750; 463.4000 and the "open channels"#  
 Class of emission : 16K0F3E  
 Maximum effective radiated power : 1 Watt  
 Frequency group : Group 7

5. (c) If you choose the digital VHF band, the frequency that will be assigned for your use, irrespective of the primary business of your company/organisation, will be as below:

Frequencies (MHz) : 148.6125 and the "open channels"#  
 Class of emission : 7K60FXE  
 Maximum effective radiated power : 1 Watt  
 Frequency group : Group 30

5. (d) If you choose the digital UHF band, the frequency that will be assigned for your use, irrespective of the primary business of your company/organisation, will be as below:

Frequencies (MHz) : 460.625 and the "open channels"#  
 Class of emission : 7K60FXE  
 Maximum effective radiated power : 1 Watt  
 Frequency group : Group 31

6. The proposed radio equipment must be type-approved by the Communications Authority. The make and type of the radio equipment filled in must be exactly the same as those stated in the Certificate of Type Approval of that radio equipment. Any difference, even a difference, in the prefix or suffix could mean that the radio equipment is not of an approved type and your application will not be accepted. The serial numbers of the radio equipment must also be filled in otherwise we cannot issue the licences to you.

A list of all the type-approved radio equipment is published at OFCA website <http://www.ofca.gov.hk> under "Telecom Equipment Certification". Applicant may consult this list to determine whether the proposed radio equipment is suitable for use.

7. Remember to enclose a crossed cheque made payable to the "Office of the Communications Authority" for the payment of the correct amount of licence fees. The current annual licence fee is **HK\$220** per portable transceiver.

8. This application form must be signed in the manner of EITHER (a) OR (b) described below. Please note that application form which is not properly signed will not be processed.

(a) **Signed by the Applicant** —

In this case, the application form must be signed by the proprietor of the company/organisation if the application is from a company/organisation of "Sole proprietorship". If from a "partnership" company, the application form must be signed by one partner signing "For self and Partners". A director or manager should sign for a company incorporated under the Companies Ordinance or other body corporate.

(b) **Signed by an Authorised Agent** —

As mentioned in NOTE 4 above, the applicant may authorise an agent to apply the licence on his behalf. If this is the case, this application form may be signed by the responsible person of the Authorised Agent but must be supported by a copy of the **valid letter of authorisation** from the applicant.

The completed application form, together with copies of the relevant supporting documents as mentioned in NOTE 1 above and a crossed cheque made payable to "Office of the Communications Authority" for the payment of the necessary licence fees, should be returned either in person or by post to the Licensing Unit, Office of the Communications Authority at 26/F., Wu Chung House, 213 Queen's Road East, Wan Chai, Hong Kong. Please note that your cheque will be cashed as soon as it is received. Your payment will be refunded to you if your application is unsuccessful. I would like to draw your attention again that we cannot process your application if your application form is incomplete, provided with insufficient supporting documents, or if the proposed equipment is not of an approved type. For enquiries, please telephone 2961 6672.

#### Notes about Personal Data

1. The provision of personal data by means of this application form is voluntary. If you do not provide sufficient information, OFCA may not be able to process your application.
2. The personal data provided by you will be used by OFCA for processing your application made in this form.

3. The personal data you provide by means of this form may be disclosed to other government departments/agencies in connection with the assessment of your application.
4. You have a right of request for access and correction with respect to personal data. Your right of access includes the right to obtain a copy of your personal data provided by this application form, though a charge may be levied on obtaining such information.
5. Enquiries concerning the personal data collected by means of this form, including the making of request for access and correction, should be submitted in writing to the Personal Data Officer, Office of the Communications Authority, 29/F, Wu Chung House, 213 Queen's Road East, Wan Chai, Hong Kong; or sent by fax to 2591 0316.

## 牌照資料

### 牌照及牌費

1. 根據《電訊條例》〔香港法例 第106章〕，凡管有或使用手提無線電通話機，必須領有由通訊事務管理局發出的專用移動無線電系統牌照。牌照有效期為一年，需每年續牌。

### 發牌的基本條件

2. 申請只限使用手提無線電通話機的專用移動無線電系統牌照時，必須符合下列基本條件：
  - (a) 由於專用移動無線電系統牌照只簽發予在本港註冊的公司/機構，並只可用作商業用途，故必須以公司/機構的名義申請，以個人名義申請將不予考慮。
  - (b) 手提無線電通話機必須為經通訊事務管理局檢定的類型。
  - (c) 由於無線電頻率甚為短缺，用戶需與其他持牌人共用頻率。使用專用頻率的申請將不獲考慮。

### 申請手續

3. 索取申請表格有以下途徑：
  - (a) 於香港灣仔皇后大道東213號胡忠大廈26樓通訊事務管理局辦公室免費索取；
  - (b) 致電 2961 6333，於通訊事務管理局辦公室的自動答話系統索取；
  - (c) 於通訊事務管理局的互聯網站 <http://www.coms-auth.hk> 下載。
 填妥的表格，請連同備註1所列的證明文件，以及繳付牌費的劃線支票（抬頭請寫「通訊事務管理局辦公室」），親身或以郵寄方式一併交回香港灣仔皇后大道東213號胡忠大廈26樓通訊事務管理局辦公室牌照組。如有查詢，請致電 2961 6672。

## LICENSING INFORMATION

### Licence and Licence fee

1. Under the Telecommunications Ordinance (Cap. 106), the possession or use of portable transceiver must be covered by Private Mobile Radio System Licence granted by the Communications Authority. The licence is valid for one year and can be renewed annually.

### Basic requirements for the issuance of licence

2. Application for licence to operate a Private Mobile Radio System consisting of portable transceivers must meet the following basic requirements:
  - (a) Application must be made in the name of a company/organisation as the Private Mobile Radio System Licence will only be issued to companies/organisations registered in Hong Kong and for BUSINESS USE ONLY. Application in the name of an individual will not be considered.
  - (b) The portable transceiver must be type-approved by the Communications Authority.
  - (c) Because of the acute shortage of radio frequencies, users have to share frequencies with others. Application for use of an exclusive radio frequency will not be considered.

### Applying for the licence

3. Application form is obtainable free of charge:
  - (a) from the Office of the Communications Authority of 26/F., Wu Chung House, 213 Queen's Road East, Wan Chai, Hong Kong.
  - (b) by dialling 2961 6333 through OFCA's IVRS system;
  - (c) by downloading from the Communications Authority website at <http://www.coms-auth.hk>

The completed application form, together with copies of relevant supporting documents as mentioned in NOTE 1 and a crossed cheque made payable to "Office of the Communications Authority" for the payment of the licence fees, should be returned either in person or by post to the Licensing Unit, Office of the Communications Authority at the above address. For enquiries, please telephone 2961 6672.