

申請無線電商牌照〔放寬限制〕

APPLICATION FOR RADIO DEALERS LICENCE (UNRESTRICTED)

填寫本表格前，請你閱讀以下資料和「牌照持有人須遵守的一般條件」。牌照申請指引刊載於通訊事務管理局網站 (<http://www.coms-auth.hk>)。

1. 香港的公司/商號，如要在營商過程或業務運作中，管有和經營任何可用作無線電通訊的器具、物料或其任何元件〔以下稱為「本牌照所指器具」〕，需領有無線電商牌照〔放寬限制〕。但以上規定不適用於已獲豁免領牌的無線電器具，例如合規格的室內無線電話、手提電話、短途對講機等。此外，本牌照持有人亦獲准進口及出口無線電發送器具。
2. 無線電商牌照〔放寬限制〕的牌費為每年港幣1,500元。
3. 申請時需要提交以下證明文件：
 - (a) 如公司是以「獨資」或「合夥」方式營運，所需文件為：
 - 有效商業登記證副本；及
 - 由香港商業登記署所簽發的該公司現時於商業登記冊內的資料摘錄核證本〔即表格1(甲)或表格1(丙)〕。
 - (b) 如公司是根據《公司條例》註冊的「有限公司」，所需文件為：
 - 有效商業登記證副本；及
 - 公司註冊證明書副本。
 - (c) 如須申請額外地址以貯存本牌照所指器具，請遞交下列其中一份地址證明文件：
 - 同一公司名稱及該額外貯存地址的商業登記證副本；或
 - 同一公司名稱租用該額外貯存地址的有效租約副本。
 請注意：本辦公室不接納貯存地址在公共貨倉的申請。

(注意：呈交的商業登記證副本必須包括機印部份，即顯示有繳費日期，收條號碼及繳付的款項。如未能呈交所有證件，申請將不獲處理。)
4. 填妥的申請表格，請以下列方式交回。
 - (a) 親自前往或郵寄至**通訊事務管理局辦公室牌照組**，地址為：**香港灣仔皇后大道東213號胡忠大廈26樓**
 - (b) 傳真至: 3155 0936
 - (c) 電郵至 license.rdd@ofca.gov.hk
 - (d) 透過網上表格提交申請
5. 所需證明文件，可於網上提交申請時按照指引上載或以下列方式遞交。
 - (a) 親自前往或郵寄至通訊事務管理局辦公室牌照組
 - (b) 傳真至: 3155 0936
 - (c) 電郵至 license.rdd@ofca.gov.hk
6. 接受以現金、劃線支票、銀行本票、「繳費靈」、「易辦事」或「轉數快」繳費櫃檯付款。如以劃線支票付款，請註明抬頭人為「通訊事務管理局辦公室」。恕不接受遠期支票。如使用非本地銀行的本票則額外的銀行手續費亦須一併繳付。付款辦法：
 - (a) 如親自前往通訊辦牌照組，接受以現金、劃線支票、銀行本票、「易辦事」或「轉數快」繳費櫃檯付款
 - (b) 如經互聯網、郵遞、傳真或電郵提交申請表格，可郵寄劃線支票或銀行本票至通訊辦牌照組收或憑帳單編號使用「繳費靈」付款，帳單編號（申請參考編號）會於網上申請完成後以電郵通知你。
7. 如申請獲得批准，本辦公室會將牌照以郵遞方式寄回給你。
8. 辦公時間為星期一至五上午八時三十分至下午十二時三十分及下午一時三十分至下午五時四十五分，星期六、日及公眾假期休息。如有任何查詢，請電 **2961 6671**。

個人資料的說明

1. 透過本表格提供個人資料，屬自願性質。若你沒有提供足夠資料，通訊辦可能無法辦理你的申請。
2. 你所填寫的個人資料，將被通訊辦用以處理你的申請。
3. 你在本申請表上所填寫的個人資料，可能會披露給其他與評審申請有關的政府部門／機構。
4. 你有權要求查閱和改正你的個人資料。你查閱資料的權利包括取得本申請表上所載個人資料的副本，惟索取這些資料時或須繳費。
5. 如對透過本申請表所收集的個人資料有疑問，包括如何提出查閱和改正個人資料的要求，請以書面方式向通訊事務管理局辦公室個人資料主任提出，地址為香港灣仔皇后大道東213號胡忠大廈29樓，傳真號碼2187 3104。

申請無線電商牌照〔放寬限制〕
APPLICATION FOR RADIO DEALERS LICENCE (UNRESTRICTED)

Please read the information below and the General Conditions to be observed by Licensees before completing this application form. The Guidelines for Application Licence is published at the Communications Authority ("CA") website (<http://www.coms-auth.hk>).

1. Radio Dealers Licence (Unrestricted) is required by a company/firm in Hong Kong to possess and deal in the course of trade or business in apparatus or material for radiocommunications or any component parts thereof (hereinafter called "the Licensed Apparatus"). However, the above requirement does not apply to licensed exempted radiocommunications apparatus, e.g. mobile phones, short-range walkie-talkies, cordless phones meeting prescribed specifications. In addition, the licensee is authorised to import and export radiocommunications transmitting apparatus.
2. The annual licence fee for a Radio Dealers Licence (Unrestricted) is HK\$1,500.
3. The following documents are required to support this application:
 - (a) If the status of your company is "Sole Proprietorship" or "Partnership", the required supporting documents are:
 - a copy of the valid Business Registration Certificate; AND
 - a current Certified Extracts of Information on the Business Register issued by the Business Registration Office, Hong Kong (Form 1(a) or Form 1(c) as appropriate).
 - (b) If the status of your company is a "Limited Company" incorporated under the Companies Ordinance, the required supporting documents are:
 - a copy of the valid Business Registration Certificate; AND
 - a copy of Certificate of Incorporation.
 - (c) If your wish to apply for a separate store address for the Licensed Apparatus, please submit one of the following supporting documents with your application:
 - a copy of a valid Business Registration Certificate of the store address under the same company name; OR
 - a copy of the rental agreement bearing the store address and the name of applying company.
 Please note that store address at a public warehouse cannot be accepted.

(Attention): Copy of the Business Registration Certificate submitted must include the part showing the machine-printed date of payment, the receipt number and the amount paid. Application with insufficient supporting document will **not** be processed).
4. Please return the completed application form by any of the following methods.
 - (a) Application in person or by post to: **Licensing Office, OFCA, 26/F Wu Chung House, 213 Queen's Road East, Wanchai, Hong Kong**
 - (b) By fax to: 3155 0936
 - (c) By e-mail to license.rdd@ofca.gov.hk
 - (d) By submitting the online form
5. The required supporting documents may be uploaded following the instruction if the application is submitted online or submitted by any of the following methods.
 - (a) In person or by post to Licensing office of OFCA
 - (b) By fax to: 3155 0936
 - (c) By e-mail to license.rdd@ofca.gov.hk
6. Payment can be made by cash, crossed cheque, bank draft, PPS, EPS or FPS at counter. If pay by crossed cheque please make cheque payable to "**Office of the Communications Authority**". Post-dated cheque will not be accepted. In case overseas bank draft is used, it must include any additional charges incurred by our local banks. Payment methods:
 - (a) In person to Licensing office of OFCA, you may pay by cash, crossed cheque, bank draft, PPS, EPS or FPS at counter
 - (b) If application is submitted online or by post, fax or e-mail, you may send a crossed cheque by post to Licensing office of OFCA or pay by PPS using the given bill number. The bill number (application reference number) will be emailed to you upon online submission
7. If the application is approved, the licence will be sent to you by post.
8. The opening hours are 8:30 am to 12:30 pm and 1:30 pm to 5:45 pm Monday to Friday. Office closes on Saturday, Sunday and Public Holidays. For enquiry, please phone **2961 6671**.

Notes about Personal Data

1. The provision of personal data by means of this application form is voluntary. If you do not provide sufficient information, OFCA may not be able to process your application.
2. The personal data provided by you will be used by OFCA for processing your application made in this form.
3. The personal data you provide by means of this form may be disclosed to other government departments/agencies in connection with the assessment of your application.
4. You have a right of request for access and correction with respect to personal data. Your right of access includes the right to obtain a copy of your personal data provided by this application form, though a charge may be levied on obtaining such information.
5. Enquiries concerning the personal data collected by means of this form, including the making of request for access and correction, should be submitted in writing to the Personal Data Officer, Office of the Communications Authority, 29/F, Wu Chung House, 213 Queen's Road East, Wan Chai, Hong Kong; or sent by fax to 2187 3104.

無線電商牌照〔放寬限制〕申請表 **RADIO DEALERS LICENCE (UNRESTRICTED) APPLICATION FORM**申請人資料 **PARTICULARS OF APPLICANT:** (請在適當方格內加上✓號 **Please enter✓in the appropriate check box**)

公司名稱: _____

Company name: (英文, 請用正楷) (In English BLOCK letters) _____

(中文, 如適用者) (In Chinese, if applicable)

公司的營運方式: 獨資 / 合夥 / 有限公司

Status of Company Sole Proprietorship / Partnership / Limited Company

商業登記証號碼: _____

Business Registration Certificate No.

公司地址 Company Address: _____

器材存放位址(如與上址不同)(請看申請資料第3(c)段有關所需證明文件):

Equipment store address (if different from the above address) (See Information note para.3(c) for supporting documents required):

電話號碼: _____ 傳真號碼: _____

Telephone No.

Fax No.

電郵地址: _____

E-mail Address

業務性質: _____

Nature of Business

聯絡人資料 CONTACT PERSON INFORMATION:

姓名: _____

Name

地址 Address: (如與上址不同 if different from above)

電話號碼: _____ 傳真號碼: _____

Telephone No.

Fax No.

電郵地址: _____

E-mail

聲明 DECLARATION:

本人/我們有意申請無線電商牌照〔放寬限制〕。本人/我們聲明,本人/我們已閱讀「無線電商牌照〔放寬限制〕」持有人須遵守的「一般條件」,並聲明本人/我們在營業期間會按照該些條件的規定經營無線電通訊器材。

I/We wish to apply for a Radio Dealers Licence (Unrestricted). I/We declare that I/we have read the "General Conditions to be observed by Licensee of Radio Dealers Licence (Unrestricted)" and also declare that I/we will comply with these conditions to deal in radiocommunications equipment in the course of trade or business.

申請人全名: _____ 日期: _____

Name (in BLOCK letter)

Date

職位: _____

Position held

*申請人簽名及公司印鑑: _____

Signature of applicant & Company Chop

* 本表格如經網上提交,申請人不需要簽署及蓋印。

Signature and company chop are not required for application form submitted online.

無線電商牌照〔放寬限制〕持有人須遵守的一般條件

1. 持牌人只可在牌照上所顯示的地址經營無線電商的業務。持牌人如將他的業務地址改變，須將該項改變從速以書面通知通訊事務管理局，並在作出該通知時，將本牌照交還通訊事務管理局修訂。
2. 所有本牌照所指器具除非與直至按照本牌照予以處置，須貯存於獲發牌照的地址，如無通訊事務管理局的書面許可，不得貯存於其他地方。
3. 除非根據及按照由通訊事務管理局批給的牌照，否則本牌照所指器具不得為持牌人或由持牌人用作無線電通訊的用途。
4. 本牌照表格須放入玻璃框架內，並時刻在已領牌的處所顯明地展示。
5. 除第6條另有規定外，持牌人須 —
 - (a) 備存和保存過往十二個月內本牌照所指器具及其對該等器具的所有經營與交易的完整及準確記錄冊，其中必須包括下列資料：
 - (i) 交易日期及所買入/出售器具的詳細資料，包括器具的種類、牌子、型號及編號；
 - (ii) 供應商/顧客的姓名、地址及電話號碼；
 - (iii) 若器具是出售予非遊客的顧客，則須記錄其身分證號碼，其所出示電訊牌照的名稱及號碼；及
 - (iv) 若器具是出售予遊客，以運離香港，則須記錄有關遊客的詳細資料，包括其國籍及護照號碼；及
 - (b) 在通訊事務管理局或獲通訊事務管理局為此授權的人員要求下，向他們交出該等記錄冊和展示本牌照所指器具的存貨。就本牌照的條件而言，「遊客」是指根據《入境條例》(第 115 章)獲准以訪客身份在香港入境的人士。
6. 第5(a)(i)及5(a)(ii) 條規定的交易記錄，並不適用於出售本牌照所指器具予持牌人的顧客為(i)已根據電訊條例第39條獲豁免領牌的無線電通訊器具或(ii)根據電訊條例第7(5)及7B(2)條獲批給的類別牌照所允許管有及使用的無線電通訊器具。
7.
 - (a) 本牌照的有效期為通訊事務管理局在發出本牌照時決定和公布適用於無線電商牌照(放寬限制)的期間。
 - (b) 持牌人須繳付通訊事務管理局不時決定和公布適用於無線電商牌照(放寬限制)的費用。
8. 本牌照不得轉讓。
9. 本牌照在屆滿或撤銷後，須交還通訊事務管理局。
10. 以前曾就無線電商業務而批給持牌人不論如何描述的牌照，現予以撤銷。
11. 持牌人不得經營或管有任何室內無線電話，惟下列情形除外 —
 - (a) 在製造作出口用的過程中；或
 - (b) 在入口以便再運出口的過程中；或
 - (c) 已獲得通訊事務管理局的書面許可；或
 - (d) 上述活動，已根據電訊條例第 39 條獲豁免領牌，及該器具符合根據電訊條例第 32D 條所訂明有關的標準及規格。
12. 持牌人不得經營或管有任何並非為通訊事務管理局批准類型的市民波段無線電器具，惟下列情形除外 —
 - (a) 在製造作出口用的過程中；或
 - (b) 在入口以便再運出口的過程中；或
 - (c) 已獲得通訊事務管理局的書面許可。
13. 持牌人不得經營或管有任何器具其設計是藉發送無線電波以干擾任何電訊器具的運作(以下稱為"無線電干擾器")，惟下列情形除外 —
 - (a) 在製造作出口用的過程中；或
 - (b) 在入口以便再運出口的過程中；或
 - (c) 已獲得通訊事務管理局的書面許可。
14. 就有關
 - (a) 並非為通訊事務管理局批准類型的無線電器具，或
 - (b) 在香港不予發牌使用的無線電器具，
 持牌人受限制只可經營該等器具供海外使用。因此，每當出售該等設備時，持牌人必須採取一切可行措施，確保將該等設備運出香港。在無違背其他牌照條件及適用法律的原則下，本條件第14條不適用於室內無線電話、市民波段無線電器具及無線電干擾器。
15. 持牌人不得把任何無線電器具送交顧客，除非 —
 - (a) 有關器具的藏有或使用已根據電訊條例第 39 條獲豁免領牌，或為根據電訊條例第 7(5)及 7B(2)條獲批給的類別牌照所允許；或
 - (b) 該顧客，如不是遊客，已根據電訊條例領取適當牌照以藏有及使用該器具；或
 - (c) 該顧客是遊客，打算在購買有關器具後運離香港。在無違背其他牌照條件及適用法律的原則下，本條件第 15(c)條不適用於室內無線電話、市民波段無線電器具及無線電干擾器。
16. 持牌人不得改裝無線電器具，令藏有或使用有關器具的人士違反電訊條例的規定或根據電訊條例所發出牌照的條件。
17. 宣傳或陳列在香港不予發牌使用的器具時，必須附連下列字句：「在香港使用這器具乃屬違法 — 只供出口用〔Use of this apparatus in Hong Kong is illegal — sale for export only〕」。
18. 在無違背第5條條件下，若出售無線電通訊器具予遊客，持牌人必須 —
 - (a) 在出售有關器具前，將電訊〔訪客管有與輸出無線電通訊器具〕〔豁免〕令的內容、顧客根據豁免令須履行的責任及未能履行有關責任會遭受的刑罰告知顧客；及
 - (b) 發出購貨收據或證明書，詳列以下資料：
 - (i) 出售器具的日期及有關器具的詳細資料，包括器具的種類、牌子、型號、編號及數量；
 - (ii) 有關顧客的詳細資料，包括其國籍及護照號碼；及
 - (iii) 持牌人的姓名及地址。

General Conditions to be observed by Licensees of Radio Dealers Licence (Unrestricted)

1. The Licensee may carry on the business of Radio Dealer at the address shown on the licence only. In the event of the Licensee changing his place of business to an address, he shall notice promptly in writing to the Communications Authority of such change, and shall when giving such notice, return this licence to the said Authority for amendment.
2. All the Licensed Apparatus shall, unless and until disposed of in accordance with this licence, be stored at the licensed address and in no other place without the written permission of the Communications Authority.
3. The Licensed Apparatus shall not be used for or by the Licensee for the purpose of radiocommunications, except under and in accordance with a licence granted by the Communications Authority.
4. This licence form must be placed in a glass-fronted frame and prominently displayed in the licensed premises at all times.
5. Subject to Condition 6, the Licensee shall —
 - (a) keep and maintain complete and accurate registers, for the last 12 months, of the Licensed Apparatus and of all his dealings and transactions therewith, which shall contain the following information :
 - (i) date of transactions and particulars of equipment bought/sold, including equipment type, make, model and serial numbers;
 - (ii) the supplier's/customer's name, address and telephone number;
 - (iii) where the equipment is sold to a customer who is not a tourist, his identity card number and the title and number of telecommunications licence produced by the customer; and
 - (iv) where equipment is sold to a tourist for export, particulars of the tourist including his nationality and passport number; and
 - (b) produce such registers and exhibit his stock of such Licensed Apparatus to and on the demand of the Communications Authority or any officer authorised by it in that behalf.

For the purpose of the conditions in this licence, a "tourist" is a person permitted to land in Hong Kong as a visitor under the Immigration Ordinance (Cap. 115).
6. The transaction record requirements under Condition 5(a)(i) and 5(a)(ii) do not apply when the Licensed Apparatus to be sold to a customer of the Licensee is a radiocommunications apparatus (i) which is exempted from licensing under section 39 of the Telecommunications Ordinance (hereinafter called "the Ordinance") or (ii) the possession and use of which is permitted under a class licence granted under sections 7(5) and 7(B)2 of the Ordinance.
7.
 - (a) This licence shall be valid for such period as determined and published by the Communications Authority to be applicable to the Radio Dealers Licence (Unrestricted) at the time of the issue of this licence.
 - (b) The Licensee shall pay the fee applicable to the Radio Dealers Licence (Unrestricted) as may from time to time be determined and published by the Communications Authority.
8. This licence is not transferable.
9. This licence shall be returned to the Communications Authority when it has expired or been revoked.
10. Any licence however described which has previously been granted to the Licensee in respect of a Radio Dealer Business is hereby revoked.
11. The Licensee shall not deal in or possess any cordless telephone unless —
 - (a) in the course of manufacture for export; or
 - (b) in the course of import for subsequent re-export; or
 - (c) the written consent of the Communications Authority has been obtained; or
 - (d) the said activities are exempted from licensing under an exemption order made under section 39 of the Ordinance and the apparatus meets the relevant standards and specifications prescribed under section 32D of the Ordinance.
12. The Licensee shall not deal in or possess any Citizens Band radio apparatus which is not type approved by the Communications Authority unless —
 - (a) in the course of manufacture for export; or
 - (b) in the course of import for subsequent re-export; or
 - (c) the written consent of the Communications Authority has been obtained.
13. The Licensee shall not deal in or possess any apparatus that is designed to transmit radio waves for the purpose of interfering with the working of any apparatus for telecommunications (hereinafter called "radio jammer"), unless —
 - (a) in the course of manufacture for export; or
 - (b) in the course of import for subsequent re-export; or
 - (c) the written consent of the Communications Authority has been obtained.
14. In respect of radio apparatus which is
 - (a) not type approved by the Communications Authority, or
 - (b) not licensable in Hong Kong,

the Licensee is restricted to dealing for the purpose of overseas use only. Accordingly, whenever any equipment is sold, all possible measures must be taken by the Licensee to ensure that it is to be exported from Hong Kong. Without prejudice to other Conditions of this Licence and applicable laws, this Condition 14 does not apply to cordless telephone, Citizens Band radio apparatus and radio jammer.
15. The Licensee shall not deliver to a customer any radio apparatus unless —
 - (a) the possession or use of the apparatus has been exempted from licensing under section 39 of the Ordinance or permitted under a class licence granted under sections 7(5) and 7B(2) of the Ordinance; or
 - (b) for a customer who is not a tourist, the person to whom the apparatus is delivered is in possession of the appropriate licence granted under the Ordinance to possess and use it; or
 - (c) the customer is a tourist who intends to export the apparatus after purchase. Without prejudice to other Conditions of this Licence and applicable laws, this Condition 15(c) does not apply to cordless telephone, Citizens Band radio apparatus and radio jammer..
16. The Licensee shall not make any alteration to radio apparatus, the effect of which is to cause any person possessing or using the apparatus to be in breach of the Ordinance or a condition of a licence granted under the Ordinance.
17. Any advertisement for or display of equipment not licensable for use in Hong Kong shall be accompanied by the words: "Use of this apparatus in Hong Kong is illegal — sale for export only, (在香港使用這器具乃屬違法 — 只供出口用)"
18. Without prejudice to Condition 5, where equipment is sold to a tourist, the Licensee shall —
 - (a) inform the customer before selling the equipment, of the contents and obligations of the customer under the Telecommunications (Possession and Export of Radiocommunications Apparatus by Visitors)(Exemption) Order and the penalties for not fulfilling such obligations; and
 - (b) issue a receipt or certificate of purchase which shall contain the following information :
 - (i) date of transaction and particulars of all equipment sold, including equipment types, makes, model numbers, serial numbers and quantity;
 - (ii) particulars of the customer including his nationality and passport number; and
 - (iii) name and address of the Licensee.