

GUIDELINES FOR APPLICATION FOR AIRCRAFT STATION LICENCE

The following guidelines for application for Aircraft Station Licence are issued pursuant to Section 6(D)(2)(a) of the Telecommunications Ordinance (Cap. 106) (the Ordinance).

Under the Ordinance, a licence is required for possession, establishment and maintenance (or use) of a radiocommunications station. Accordingly, an Aircraft Station Licence should first be obtained from the Communications Authority before a person maintains and uses a radiocommunications station for radiocommunications on board an aircraft registered by the Director-General of Civil Aviation.

Licensing Criteria

- (1) The applicant has to be a Chinese citizen, a permanent resident of the Hong Kong Special Administrative Region or a body incorporated in Hong Kong, or other parts of the People's Republic of China, or incorporated under the laws of Hong Kong, and having their principal place of business in Hong Kong or in other parts of the People's Republic of China.
- (2) The aircraft to be installed with the station should be registered by the Director-General of Civil Aviation.
- (3) The radio apparatus of the station should be approved by the Director-General of Civil Aviation as complying with all relevant Airworthiness Requirements.
- (4) Reference should be made to the General Conditions and Special Conditions of the Aircraft Station Licence for other licensing criteria of the Aircraft Station Licence. The sample licence may be viewed and downloaded from the Communications Authority's (CA's) website at <http://www.coms-auth.hk>.

Documents and Information to be submitted

- (1) Photocopy of the Certificate of Registration of the aircraft issued by the Civil Aviation Department.

- (2) If the aircraft is owned by a company, photocopies of the Business Registration Certificate and Certificate of Incorporation (if applicable) of the company.
- (3) If the aircraft is owned by an individual person, photocopy of the Hong Kong Identity Card or passport of the owner.
- (4) Photocopy of the Approval of Aircraft Radio Installation issued by the Civil Aviation Department.

Licence Application

Applications should be submitted to the Office of the Communications Authority together with a duly completed application form and the required documents using any of the methods as stated in the application form. The application form can be downloaded from the CA's website at <http://www.coms-auth.hk>.

Licence Validity and Fee

Validity : One year

Fee : \$150

Enquiries

Any person who has enquiries relating to licensing matters may

- (1) call us on 2961 6282;
- (2) fax to 3155 0986;
- (3) mail to Licensing Office, OFCA, 26/F., Wu Chung House, 213 Queen's Road East, Wan Chai, Hong Kong; or
- (4) e-mail to license.mob@ofca.gov.hk.